



**CHURCHILL COUNTY
HIGHWAY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

330 N. Broadway Street

Fallon, NV 89406

(775) 423-4133

Fax: (775) 423-7285

Contact Person: Naomi Steele, Clerk of the Board

E-mail: naomi.steele@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Commission Chambers,
155 North Taylor Street, Fallon, Nevada

DATE & TIME: February 6, 2025 at 1:15 PM

TYPE OF MEETING: Regularly Scheduled Highway Commissioners Meeting

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of Highway Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. The Board of Highway Commission may combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.***
- V. Any statement made by a member of the Board of Highway Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

Agenda:

- 1. Call to Order.**
- 2. Verification of the posting of the agenda.**
- 3. Public Comment.**
- 4. Consideration and possible action re: Approval of Agenda as submitted or revised.**

5. **Consideration and possible action re: Approval of Minutes of the meeting held on January 6, 2025.**
6. **New Business:**
 - A. Consideration and possible action re: Change of date of the regularly scheduled Highway Commission meeting schedule for March 6, 2025.
 - B. Consideration and possible action re: Approval and adoption of Churchill County Road Department policy 001 regarding encroachment permits.
7. **Department Reports:**
 - A. Monthly departmental report
 - B. Update
8. **Consider future agenda items.**
9. **Public Comment.**
10. **Adjournment:** Set next meeting date of March 19th, 2025
11. **Affidavit of Posting:**

State of Nevada)
 : ss
County of Churchill)

*I, **Naomi Steele**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **31st day of January 2025, between the hours of 10:30 and 11:30 a.m.**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcountynv.gov;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



Naomi Steele

*Naomi Steele, who was subscribed and sworn to before me this **January 31, 2025***



Pamela D. Moore

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Accommodations:

**The Churchill County Board of Highway Commissioners will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill Co. Road Department in writing at 330 N. Broadway Street, Fallon, Nevada 89406, or by calling (775)423-4133 or the TDD Nevada relay number 711*

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of Highway Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Road Department, 775-423-4133. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Road Department. You are entitled to one copy of the supporting materials free of charge.*