



**CHURCHILL COUNTY
LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

E-mail: cthorsen@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Complex, 155 N. Taylor Street,
Commission Chambers, Fallon, Nevada 89406

DATE & TIME: January 23, 2025 at 3:00 PM

TYPE OF MEETING: Regularly Scheduled Library Board of Trustees Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. A uniform time limit of 3 minutes will be imposed upon matters devoted to public comment.***
- V. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**

3. **Public Comment.**
4. **Roll call of members.**
5. **Verification of the Posting of the Agenda.**
6. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
7. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. December 19, 2024.
8. **Library Board of Trustees' Report.**
9. **Library Director's Report.**
 - A. The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.
10. **Set date and time of regular/special Library Board meetings.**
11. **New Business.**
 - A. Consideration and possible action re: Approval of the monthly Budget Reports for December 2024.
 - B. Consideration and possible action re: Approval of the Library Gift Fund Report for December 2024.
 - C. Presentation by Tom Patterson, Digital Services Librarian, regarding his role at the Library.
 - D. Presentation by Zip Upham of the role of the Churchill Library Association and what they provide for the Library.
 - E. Consideration and possible action re: Appointment of a Library Trustee to be a Liaison to the Churchill Library Association.
12. **Public Comment.**
13. **Adjournment.**

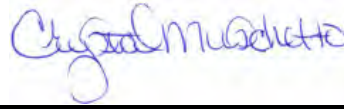
STATE OF NEVADA)
 : ss.
 County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk of the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **15th day of January, 2025, between the hours of 2:00 and 5:00 PM**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administrative Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcounty.org;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*

Pamela D. Moore, Deputy Clerk of the Board

Pamela D. Moore, Deputy Clerk of the Board, who was subscribed and sworn to before me this 15th day of January, 2025.



Crystal Muschetto, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

- 1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*
- 2. Fax: (202)690-7442; or*
- 3. Email: program.intake@usda.gov.*

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*



Churchill County Agenda Report

Date Submitted: December 24, 2024

Agenda Item #: 7.A.

Meeting Date Requested: January 23, 2025

To: Library Board of Trustees
From: Pamela D. Moore, Deputy Clerk of the Board
Subject Title: December 19, 2024.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the Minutes of the meeting held on December 19, 2024 as presented.

Discussion: The Minutes of the meeting held on December 19, 2024 are presented for the board's consideration and approval.

Alternatives: Make edits or changes as deemed appropriate.

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



Churchill County Agenda Report

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MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
December 19, 2024

Call to Order:

The regular meeting of the Library Board of Trustees was called to order at 3:00 PM on December 19, 2024.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

Roll call of members:

PRESENT: Trustee Jessica Rowe, Chair
Trustee Ryan Swirczek, Vice-Chair
Trustee Sari Koehler, Secretary
Trustee Dr. Sue Segura
Trustee Mattie Serna
Commissioner Myles Getto
Library Director Cathy Thorsen
Civil Deputy District Attorney Jeff Weed
Deputy Clerk Crystal Muschetto

ABSENT: N/A

Verification of the Posting of the Agenda:

It was verified by Crystal Muschetto, Deputy Clerk, that the Agenda for this meeting was posted on the 12th day of December, 2024, between the hours of 9:00 and 11:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Trustee Ryan Swirczek made a motion to approve the Agenda as submitted. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- November 21, 2024.

The Minutes of the meeting held on November 21, 2024 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Trustee Ryan Swirczek made a motion to approve the Minutes as submitted. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

Library Board of Trustees' Report:

Trustee Koehler said that Tom invited her son to help with the Stop Motion Animation program he was starting. Although she was not there to see the process, her son mentioned that it was very quick and she was pleased he was included. She expressed her gratitude and said thank you.

Chair Rowe said she wanted to acknowledge and thank the library, as well as all community libraries, for the help they had provided to her students, particularly, with their research papers and projects. She noted that the online services had been especially helpful. Chair Rowe emphasized how valuable it was for students to access the materials they needed at no cost. She added that this support would continue to be important, as they prepared for the next semester in January and said this is huge for them.

Trustee Dr. Segura said I will second that.

Library Director's Report:

Library Director, Cathy Thorsen reported that since the last meeting, she has filled the 25-hour-per-week Library Assistant position. The library is now moving forward with hiring a 14-hour-per-week Page position. Once that position is filled, the library hopes to be fully staffed. She also shared her recent outreach efforts, starting with a visit to Northside Early Learning. During the visit, she facilitated an activity where the children created gingerbread men inspired by the stories they read. The children danced, sang, and decorated the gingerbread men with various embellishments. Ms. Thorsen described it as a fun and rewarding experience and noted that she plans to return in January to lead a winter-themed activity, making hats and clothes with the children.

Ms. Thorsen discussed another outreach event at the Churchill County School District's E.L. Program, where she was invited to bring a table of materials and share information about library services on December 4th. Although attendance was low, those who attended signed up for library cards, and the event provided a good opportunity to promote the library. She also extended invitations to several classes to visit the library and was invited to speak to some of the classes, which she noted was a valuable networking opportunity.

She reported that she and two staff members attended a virtual Summer Reading Workshop. Ms. Thorsen explained that, for many years, the summer reading program was primarily for children, with limited engagement for adults. This year's workshop provided several ideas to

improve adult programming and the team is excited about implementing them. The theme for 2024 is *Color My World*, which offers a wide range of creative possibilities. The workshop was an all-day online event, and the team took turns watching different segments.

Ms. Thorsen met with Sara from the CEDA program to discuss potential partnerships and how the library and CEDA can support each other. She also met with Parks and Recreation to collaborate on their after-school program. Ms. Thorsen expressed her enjoyment of working with the younger children, or “littles,” and shared plans to start a book club for third graders on Thursdays at 4:30 PM. She also worked with staff to arrange for children to be transported by van to the library on Fridays to participate in STEAM activities. The goal is to ensure all the children are signed up for library cards by the start of the summer reading program, with plans to deliver materials directly to them if they cannot come to the library.

A meeting with the Senior Center, originally scheduled for earlier in the month, was postponed due to staffing issues but has been rescheduled for January 14th.

Ms. Thorsen also addressed concerns about graffiti on the library building. Two weeks ago, the utility box was tagged but the city quickly cleaned it up. However, the back wall has been tagged multiple times since then. She is working with the Fallon Police Department and IT staff to determine the best placement for cameras and how they should be posted to deter further incidents. Ms. Thorsen acknowledged that graffiti is likely to recur and noted that they are exploring proactive measures. Dr. Segura suggested taking photos of the graffiti and sharing them with the CCSD, as this can help identify the individuals responsible.

Finally, Ms. Thorsen mentioned that a board member had asked about the possibility of holding a workshop in January to improve board cohesion and clarify how she should report to them. She asked Mr. Weed whether this should be addressed as a special meeting or a regular agenda item. Mr. Weed advised that it could be included as a regular agenda item unless the board preferred a special meeting. Ms. Thorsen thanked him for the clarification and concluded her report.

Set date and time of regular/special Library Board meetings: :

The regular meeting of the Library Board of Directors was set for January 23, 2025 at 3:00 PM.

New Business:

A- Consideration and possible action re: Approval of the monthly Budget Report for November 2024.

The monthly budget report for November 2024 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Chair Rowe asked if there was any public comment but there was none.

Trustee Sari Koehler made a motion to approve the monthly Budget Report for November 2024 as submitted. Trustee Ryan Swirczek seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Library Gift Fund Report for November 2024.

The Library Gift Fund Report for November 2024 is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Koehler asked if Chair Rowe had been able to meet with Zip or attend the Library Association meeting last month. Chair Rowe shared that she did not attend the meeting but had spoken with Zip. She had asked him to proceed with getting the library liaison or having someone from the CLA come and help facilitate the report. Chair Rowe further added, in the past, when we had a liaison working with us, it gave an opportunity to discuss some of the things they were doing.

She continued, noting that the liaison provided a platform to communicate with the public about various aspects of their work, including important elements of the budget, which helped the board better understand it. Chair Rowe added that she feels that Zip is willing to do some of that and may start doing that in January.

Chair Rowe asked if there was any public comment but there was none.

Trustee Dr. Sue Segura made a motion to approve the Library Gift Fund as submitted. Trustee Ryan Swirczek seconded the motion, which carried by unanimous vote.

Public Comment:

Chair Rowe took a moment to thank Mattie Serna for joining the board, expressing eagerness for her to start in January and appreciation for her willingness to be part of the team. She shared her excitement about having her onboard. Trustee Koehler echoed this sentiment, also expressing gratitude and excitement. Ms. Serna thanked them both for the warm welcome.

Chair Rowe asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 3:15 PM.

Approved:

Jessica Rowe, Trustee, Chair

Approved:

Ryan Swirczek, Vice-Chair

Approved:

Sari Koehler, Secretary

Approved:

Doctor Sue Segura, Trustee

ATTEST:

Linda Rothery, Clerk/Treasurer

Pamela D. Moore, Deputy Clerk of the Board

DRAFT



Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: 9.A.

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees

From: Cathy J. Thorsen, Library Director

Subject Title: The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

Type of Action Requested: None; Informational Only

Does this action require a Business Impact Statement? No

Recommend Board Action: None; informational only.

Discussion: The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

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ONGOING PROGRAMS

FEBRUARY 2025

All library programs are free and open to the public.

CHILDREN

Elementary Book Club: Grades 3-5. Sign up online: bit.ly/CCElementaryBookClub.
Reading with Rover: Ages 6-11 (older and younger welcome!). Try out reading skills with a therapy dog, and keep the book!
STEAM: Ages 6-11 (older and younger welcome!). Choose from Science, Technology, Engineering, Art and Math activities that vary each week.
Storytime: Ages 3-5 (older and younger welcome!).

ADULTS

BYOB(ook) Club: Bring a book you are reading or recently read.
Crafting for Grownups: Come and do crafts at the library!
Sen. Rosen's Office Representative Open Hours: Senator's staff is available to hear community concerns.
Spice Club: Pick up a different spice to try every month! February's spice is Cloud Forest Cardamom.

ALL AGES

Game Night: Bring yourself, the whole family, or chosen family to play games.
Tech Demos: All ages are welcome to attend these demonstrations. Patrons 10 and older are invited to participate in VR. Minors must have a permission form.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
TECH DEMOS On Tuesdays at 3:30 p.m., explore virtual reality, drones, stop-motion animation and 3D printing! All ages are welcome to participate. Patrons 10 and older can participate in VR, and patrons younger than 18 need a permission form signed by a parent or guardian. Sign up at bit.ly/CCLTechDemos or use the QR code! 						1
2	3	4 3:30 p.m. TECH DEMO: Virtual Reality	5 11 a.m. Storytime 4:30 p.m. Game Night	6 10 AND 11 a.m. Storytime	7 1:30 p.m. STEAM	8
9	10	11 3:30 p.m. TECH DEMO: Drones	12 11 a.m. Storytime 4:30 p.m. Game Night	13 10 AND 11 a.m. Storytime 1 p.m. Sen. Rosen's Office Representative Open Hours 3:30 p.m. Reading With Rover 4 p.m. Crafting for Grownups	14 1:30 p.m. STEAM	15
16	17 CLOSED	18 3:30 p.m. TECH DEMO: Stop-Motion Animation	19 11 a.m. Storytime 4:30 p.m. Game Night	20 10 AND 11 a.m. Storytime	21 1:30 p.m. STEAM	22
23	24	25 3:30 p.m. TECH DEMO: 3D Printing	26 11 a.m. Storytime 4:30 p.m. Game Night	27 10 AND 11 a.m. Storytime 4 p.m. BYOB(ook) Club	28 1:30 p.m. STEAM 2 p.m. Elementary Book Club	

LIBRARY INFORMATION

Computers

The library provides desktop computers for public use free of charge. Patrons who need help using a computer or device are encouraged to make an appointment as staff are not always available to help with computers or devices.

Printing and Photocopying

Prints can be made from public computers for 10 cents per black-and-white page and 50 cents per color page. Visit our website for instructions on mobile printing. Documents can also be scanned from the copy machine and sent to an email address free of charge.

The library does not provide fax services.

Meeting Rooms

The library has two meeting rooms available free of charge for public use. Our small study room fits up to three people and is located inside the library. Our Annex has a conference room for larger groups, and is available to library patrons by reservation only.

Online Learning

Learn a new language with Rosetta Stone, study the planet with World Book — whatever you want to learn, you can find it with your library card! Get access to these apps and databases on our website:

churchillcountylibrary.org

LIBRARY INFORMATION

Library Hours

Monday-Friday 9 a.m. - 6 p.m.

Saturday 9 a.m. - 5 p.m.

Library cards are free with a Nevada ID (Fallon address) or military ID. A replacement card is \$1. The library does not charge overdue fines.

My Library Account

You can access your account online using our website: churchillcountylibrary.org. Click My Account Login to see what you have checked out, renew items and place items on hold.

Use your library card number (located under the bar code on the back of your library card) to log in. Your password is usually the last four digits of your phone number.

Checkout Periods

Item	Loan Period	Limit
Books and Audio*	3 weeks	None
DVDs, Magazines and Kits	1 week	Varies

*Can be renewed if item has no holds. Items not listed have differing loan periods and limits.

Online Materials

The library provides ebooks, audiobooks, movies and more through three online apps: Libby, Hoopla and Kanopy. You can access the websites from your computer, download the apps to your phone or activate them on your smart TV.



Questions? Contact us!
info@churchillcountylibrary.org
775.423.7581

553 South Maine Street
churchillcountylibrary.org

CHURCHILL COUNTY LIBRARY

FEBRUARY 2025 CALENDAR

All library programs are free and open to the public. Programs are subject to change. Check churchillcountylibrary.org for updates. More information about library programs inside!

BLIND DATE WITH A BOOK

All month

Visit the library desk to find out how you can take a mystery book home with you!

TECH DEMOS

Tuesdays, 3:30 p.m.

If you've ever wondered about VR, 3D printing, stop-motion animation or drones, these demos are for you! All ages are welcome. Sign up at bit.ly/CCLTechDemos.

CRAFTING FOR GROWNUPS

February 13, 4 p.m.

Join us for a monthly crafting program. This month, we'll be making Swedish hearts.

[illegible]

2025 Adult Reading Challenge

Go to churchillcountylibrary.beanstack.com to log your progress and earn online badges



January: New Year, New Series! Read the first book in a series you've never read before.



February: This month is Black History Month and next month is Women's History Month. Participate in one or both of these observances by reading a historical fiction book.



March: Read a book with a green cover.



April: Read either a fantasy novel or a science fiction novel this month.



May: It's graduation season! Celebrate the high schoolers in your life by reading a YA novel.



June: Sign up for the summer reading program and read whatever you want! Any book counts for this month's challenge.



July: Whether you're traveling this summer or not, celebrate the season with a time travel book!



August: Read a biography or memoir.



September: Can you find a book whose main character has the same name as you?



October: Read something spooky! It can be a ghost story, a psychological thriller, true crime, or anything a little bit creepy.



November: Read a book set in Nevada. It can be fiction or nonfiction.



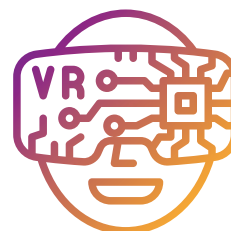
December: Winter is here! Get cozy with one of your long-time favorite books.

TECH DEMOS

TUESDAYS AT 3:30 PM

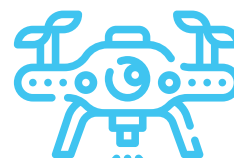
Jan. 7 & Feb. 4: Virtual Reality

Learn to paint in three dimensions, walk in Hidden Cave, or ride a roller coaster.



Jan. 14 & Feb. 11: Drones

Learn how drones are programmed and see them navigate a flight path in the library.



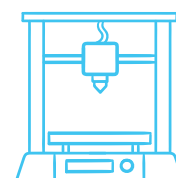
Jan. 21 & Feb. 18: Stop Motion

Learn to design, film, and animate your own frame-by-frame stop motion scene.



Jan. 28 & Feb. 25: 3D Printing

Learn to design, print, and post-process your own creations.



RSVP online: bit.ly/CCLTechDemos
or scan the QR code →



553 S. Maine St.

775.423.7581

info@churchillcountylibrary.org



Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: **11.A.**

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees

From: Cathy J. Thorsen, Library Director

Subject Title: Consideration and possible action re: Approval of the monthly Budget Reports
for December 2024.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the budget reports as presented.

Discussion: The monthly budget reports for December 2024 will be presented for the board's
consideration and approval.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

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Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 12/01/2024 - 12/31/2024

Account	Name				Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY										
Category: 400 - DIRECT SALARY EXPENSE										
Department: 551 - PUBLIC LIBRARY										
Function: 070 - CULTURE AND RECREATION										
240-551-40100		SALARIES-DEPT HEAD			94,960.00	49,232.16	6,952.00	56,184.16	38,775.84	40.83%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...					3,476.00	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...					3,476.00	
240-551-40200		OTHER SAL & WAGES-REG			266,975.00	74,339.63	17,390.40	91,730.03	175,244.97	65.64%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...					8,695.20	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...					8,695.20	
240-551-40250		SAL & WAGES - PART-TIME			12,734.00	5,944.16	1,105.84	7,050.00	5,684.00	44.64%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...					601.00	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...					504.84	
240-551-40270		PART-TIME PERS SAL & WAGE			27,421.00	5,668.52	469.00	6,137.52	21,283.48	77.62%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...					469.00	
070 - CULTURE AND RECREATION Totals:					402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
551 - PUBLIC LIBRARY Totals:					402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
400 - DIRECT SALARY EXPENSE Totals:					402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
Category: 450 - EMPLOYEE BENEFITS										
Department: 551 - PUBLIC LIBRARY										
Function: 070 - CULTURE AND RECREATION										
240-551-45100		RETIREMENT			130,434.00	30,296.19	8,311.84	38,608.03	91,825.97	70.40%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...					4,077.36	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...					4,234.48	

Detail vs Budget Report						Date Range: 12/01/2024 - 12/31/2024			
Account		Name		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-45150		SOCIAL SECURITY		790.00	2,905.51	68.56	2,974.07	-2,184.07	-276.46%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...				37.26	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...				31.30	
240-551-45200		PACT (INDUSTRIAL INS)		11,008.00	4,001.31	728.32	4,729.63	6,278.37	57.03%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...				356.18	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...				372.14	
240-551-45400		GROUP INSURANCE		55,001.00	15,520.07	4,728.62	20,248.69	34,752.31	63.18%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...				4,728.62	
240-551-45444		HSA HEALTH SAVINGS		6,574.00	1,638.00	364.00	2,002.00	4,572.00	69.55%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...				364.00	
240-551-45500		MEDICARE		5,831.00	1,952.16	361.70	2,313.86	3,517.14	60.32%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/13/2024	PYPKT01895	PYPKT01895 - 11/25/20...		PYPKT01895 - 11/25/2024-12/08/2024 (12...				177.42	
12/27/2024	PYPKT01913	PYPKT01913 - 12/09/20...		PYPKT01913 - 12/09/2024-12/22/2024 (12...				184.28	
240-551-45700		COMPENSATED ABSENCES		5,027.00	0.00	0.00	0.00	5,027.00	100.00%
070 - CULTURE AND RECREATION Totals:				214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
551 - PUBLIC LIBRARY Totals:				214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
450 - EMPLOYEE BENEFITS Totals:				214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
Category: 500 - SERVICES & SUPPLIES									
Department: 551 - PUBLIC LIBRARY									
Function: 070 - CULTURE AND RECREATION									
240-551-50400		AV/eBOOKS/eAUDIO		4,000.00	1,329.31	127.45	1,456.76	2,543.24	63.58%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/13/2024	APPKT01727	506364908	145042	(3) DVD'S	18029 - MIDWEST TAPE			75.72	
12/13/2024	APPKT01727	506395639	145042	(2) DVD'S	18029 - MIDWEST TAPE			51.73	
240-551-50450		E-MATERIALS		23,000.00	18,366.66	0.00	18,366.66	4,633.34	20.14%

Detail vs Budget Report

Date Range: 12/01/2024 - 12/31/2024

Account		Name			Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50900		BOOKS AND PERIODICALS			25,000.00	10,310.92	3,308.19	13,619.11	11,380.89	45.52%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/06/2024	APPKT01723	L4496984 10/31/24	144879	2038612334	1718 - BAKER & TAYLOR				214.55	
12/06/2024	APPKT01723	L4496984 10/31/24	144879	2038629172	1718 - BAKER & TAYLOR				366.78	
12/06/2024	APPKT01723	L4496984 10/31/24	144879	2038645143	1718 - BAKER & TAYLOR				164.78	
12/06/2024	APPKT01723	L4496984 10/31/24	144879	2038660704	1718 - BAKER & TAYLOR				165.43	
12/06/2024	APPKT01723	L4496984 10/31/24	144879	2038594587	1718 - BAKER & TAYLOR				240.61	
12/20/2024	APPKT01729	L1061534 11/30/24	145105	5019220577	1718 - BAKER & TAYLOR				445.85	
12/20/2024	APPKT01729	L1061534 11/30/24	145105	5019205564	1718 - BAKER & TAYLOR				195.86	
12/20/2024	APPKT01729	L1061534 11/30/24	145105	5019195822	1718 - BAKER & TAYLOR				383.40	
12/20/2024	APPKT01729	L4496984 11/30/24	145105	2038722094	1718 - BAKER & TAYLOR				341.63	
12/20/2024	APPKT01729	L4496984 11/30/24	145105	2038705448	1718 - BAKER & TAYLOR				290.00	
12/20/2024	APPKT01729	L4496984 11/30/24	145105	2038690324	1718 - BAKER & TAYLOR				129.02	
12/20/2024	APPKT01729	L4496984 11/30/24	145105	2038676393	1718 - BAKER & TAYLOR				216.87	
12/20/2024	APPKT01729	L4541584 11/30/24	145105	2038727391	1718 - BAKER & TAYLOR				5.50	
12/20/2024	APPKT01729	L4541584 11/30/24	145105	2038679905	1718 - BAKER & TAYLOR				147.91	
240-551-50910		BOOKS/PERIODICALS-CHILD			8,000.00	3,059.94	1,310.47	4,370.41	3,629.59	45.37%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
12/06/2024	APPKT01723	L1064504 10/31/24	144879	2038647542	1718 - BAKER & TAYLOR				108.52	
12/06/2024	APPKT01723	L1064504 10/31/24	144879	2038659025	1718 - BAKER & TAYLOR				62.77	
12/06/2024	APPKT01723	L1064504 10/31/24	144879	2038608746	1718 - BAKER & TAYLOR				156.81	
12/06/2024	APPKT01723	L1064504 10/31/24	144879	2038623096	1718 - BAKER & TAYLOR				379.45	
12/20/2024	APPKT01729	L1064504 11/30/24	145105	2038690441	1718 - BAKER & TAYLOR				47.37	
12/20/2024	APPKT01729	L1064504 11/30/24	145105	2038710967	1718 - BAKER & TAYLOR				103.55	
12/20/2024	APPKT01729	L1064504 11/30/24	145105	2038690912	1718 - BAKER & TAYLOR				11.89	
12/20/2024	APPKT01729	L1064504 11/30/24	145105	2038679429	1718 - BAKER & TAYLOR				108.83	
12/20/2024	APPKT01729	L1064504 11/30/24	145105	2038690915	1718 - BAKER & TAYLOR				248.60	
12/31/2024	APPKT01740	ENDING 11/29/2024	523	*5630-Craft supplies Juvenile books	14779 - WELLS FARGO COMMERCIAL CARD				82.68	
240-551-51630		NEVADA LIBRARY CoOp			19,500.00	12,071.48	0.00	12,071.48	7,428.52	38.09%
240-551-52400		CONTRACTED SERVICES			10,000.00	93.96	0.00	93.96	9,906.04	99.06%
240-551-52403		PLAT FORM FEE			2,000.00	0.00	0.00	0.00	2,000.00	100.00%
240-551-52520		CONTRACT SERVICE/PROGRAM			500.00	250.00	0.00	250.00	250.00	50.00%
240-551-55400		MEMBERSHIPS			600.00	100.00	0.00	100.00	500.00	83.33%

Detail vs Budget Report

Account		Name		Fiscal Budget	Beginning Balance	Total Activity	Date Range: 12/01/2024 - 12/31/2024		
							Ending Balance	Budget Remaining	% Remaining
240-551-55720		COPIER MAINTENANCE/USAGE		2,100.00	947.94	148.62	1,096.56	1,003.44	47.78%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/06/2024	APPKT01723	AR328679	144933	BASE/OVERAGE 10/22/24-12/21/24 -COPI...	287 - OFFICE PRODUCTS, INC.				148.62
240-551-55800		OPERATING SUPPLIES		9,000.00	1,301.79	251.37	1,553.16	7,446.84	82.74%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/13/2024	APPKT01727	7003230549	145069	LIBRARY -NOVEMBER 2024 STATEMENT	12665 - STAPLES				39.29
12/31/2024	APPKT01740	ENDING 11/29/2024	523	*5630-Craft supplies	14779 - WELLS FARGO COMMERCIAL CARD				197.09
12/31/2024	APPKT01740	ENDING 11/29/2024	523	*5630-Amazon Prime	14779 - WELLS FARGO COMMERCIAL CARD				14.99
240-551-55840		MARKETING		750.00	414.00	0.00	414.00	336.00	44.80%
240-551-55870		PROGRAM SUPPLIES		1,000.00	919.07	152.05	1,071.12	-71.12	-7.11%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/31/2024	APPKT01740	ENDING 11/29/2024	523	*5630-Craft supplies Juvenile books	14779 - WELLS FARGO COMMERCIAL CARD				152.05
240-551-55875		LIBRARY OF THINGS		500.00	149.95	0.00	149.95	350.05	70.01%
240-551-58400		TELEPHONE		4,000.00	2,491.82	322.56	2,814.38	1,185.62	29.64%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/20/2024	APPKT01729	750501-001 11/30/24	145109	11/01/24-11/30/24, LIBRARY	4000 - CC COMMUNICATIONS				322.56
240-551-58600		TRAVEL AND SUBSISTANCE		2,000.00	87.10	0.00	87.10	1,912.90	95.65%
240-551-58700		TRAINING		1,000.00	71.10	0.00	71.10	928.90	92.89%
240-551-59200		UTILITIES-ELEC/WTR/SEWER		27,000.00	8,632.50	1,911.70	10,544.20	16,455.80	60.95%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/06/2024	APPKT01723	8.1801.05 11/10/24	144888	507-B SOUTH MAINE STREET	540 - CITY OF FALLON				43.45
12/20/2024	APPKT01729	8.1750.00 12/10/24	145116	553 SOUTH MAINE STREET	540 - CITY OF FALLON				1,580.28
12/20/2024	APPKT01729	8.1800.12 12/10/24	145116	507-A SOUTH MAINE STREET	540 - CITY OF FALLON				179.48
12/20/2024	APPKT01729	8.1801.05 12/10/24	145116	507-B SOUTH MAINE STREET	540 - CITY OF FALLON				108.49
240-551-59400		UTILITIES-GAS		8,000.00	480.35	749.17	1,229.52	6,770.48	84.63%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/20/2024	APPKT01729	910001265821 12/10/24	145161	553 S MAINE ST	205 - SOUTHWEST GAS CORPORATION				600.35
12/20/2024	APPKT01729	910001265822 12/10/24	145161	507 S MAINE ST	205 - SOUTHWEST GAS CORPORATION				148.82

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-59750	COMPUTERS & PRINTERS	2,255.00	1,835.90	0.00	1,835.90	419.10	18.59%
240-551-59760	COMPUTER SOFTWARE	500.00	980.91	0.00	980.91	-480.91	-96.18%
070 - CULTURE AND RECREATION Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
551 - PUBLIC LIBRARY Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
500 - SERVICES & SUPPLIES Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
240 - PUBLIC LIBRARY Totals:		767,460.00	255,392.41	48,761.86	304,154.27	463,305.73	60.37%
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-55800	OPERATING SUPPLIES	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
070 - CULTURE AND RECREATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
500 - SERVICES & SUPPLIES Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
320 - LIBRARY GIFT FUND Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
Report Total:		802,460.00	255,392.41	48,761.86	304,154.27	498,305.73	62.10%

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	94,960.00	49,232.16	6,952.00	56,184.16	38,775.84	40.83%
240-551-40200	OTHER SAL & WAGES-REG	266,975.00	74,339.63	17,390.40	91,730.03	175,244.97	65.64%
240-551-40250	SAL & WAGES - PART-TIME	12,734.00	5,944.16	1,105.84	7,050.00	5,684.00	44.64%
240-551-40270	PART-TIME PERS SAL & WAGE	27,421.00	5,668.52	469.00	6,137.52	21,283.48	77.62%
070 - CULTURE AND RECREATION Totals:		402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
551 - PUBLIC LIBRARY Totals:		402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
400 - DIRECT SALARY EXPENSE Totals:		402,090.00	135,184.47	25,917.24	161,101.71	240,988.29	59.93%
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	130,434.00	30,296.19	8,311.84	38,608.03	91,825.97	70.40%
240-551-45150	SOCIAL SECURITY	790.00	2,905.51	68.56	2,974.07	-2,184.07	-276.46%
240-551-45200	PACT (INDUSTRIAL INS)	11,008.00	4,001.31	728.32	4,729.63	6,278.37	57.03%
240-551-45400	GROUP INSURANCE	55,001.00	15,520.07	4,728.62	20,248.69	34,752.31	63.18%
240-551-45444	HSA HEALTH SAVINGS	6,574.00	1,638.00	364.00	2,002.00	4,572.00	69.55%
240-551-45500	MEDICARE	5,831.00	1,952.16	361.70	2,313.86	3,517.14	60.32%
240-551-45700	COMPENSATED ABSENCES	5,027.00	0.00	0.00	0.00	5,027.00	100.00%
070 - CULTURE AND RECREATION Totals:		214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
551 - PUBLIC LIBRARY Totals:		214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
450 - EMPLOYEE BENEFITS Totals:		214,665.00	56,313.24	14,563.04	70,876.28	143,788.72	66.98%
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	4,000.00	1,329.31	127.45	1,456.76	2,543.24	63.58%
240-551-50450	E-MATERIALS	23,000.00	18,366.66	0.00	18,366.66	4,633.34	20.14%
240-551-50900	BOOKS AND PERIODICALS	25,000.00	10,310.92	3,308.19	13,619.11	11,380.89	45.52%
240-551-50910	BOOKS/PERIODICALS-CHILD	8,000.00	3,059.94	1,310.47	4,370.41	3,629.59	45.37%
240-551-51630	NEVADA LIBRARY CoOp	19,500.00	12,071.48	0.00	12,071.48	7,428.52	38.09%
240-551-52400	CONTRACTED SERVICES	10,000.00	93.96	0.00	93.96	9,906.04	99.06%
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
240-551-52520	CONTRACT SERVICE/PROGRAM	500.00	250.00	0.00	250.00	250.00	50.00%
240-551-55400	MEMBERSHIPS	600.00	100.00	0.00	100.00	500.00	83.33%
240-551-55720	COPIER MAINTENANCE/USAGE	2,100.00	947.94	148.62	1,096.56	1,003.44	47.78%
240-551-55800	OPERATING SUPPLIES	9,000.00	1,301.79	251.37	1,553.16	7,446.84	82.74%
240-551-55840	MARKETING	750.00	414.00	0.00	414.00	336.00	44.80%
240-551-55870	PROGRAM SUPPLIES	1,000.00	919.07	152.05	1,071.12	-71.12	-7.11%

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-55875	LIBRARY OF THINGS	500.00	149.95	0.00	149.95	350.05	70.01%
240-551-58400	TELEPHONE	4,000.00	2,491.82	322.56	2,814.38	1,185.62	29.64%
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	87.10	0.00	87.10	1,912.90	95.65%
240-551-58700	TRAINING	1,000.00	71.10	0.00	71.10	928.90	92.89%
240-551-59200	UTILITIES-ELEC/WTR/SEWER	27,000.00	8,632.50	1,911.70	10,544.20	16,455.80	60.95%
240-551-59400	UTILITIES-GAS	8,000.00	480.35	749.17	1,229.52	6,770.48	84.63%
240-551-59750	COMPUTERS & PRINTERS	2,255.00	1,835.90	0.00	1,835.90	419.10	18.59%
240-551-59760	COMPUTER SOFTWARE	500.00	980.91	0.00	980.91	-480.91	-96.18%
070 - CULTURE AND RECREATION Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
551 - PUBLIC LIBRARY Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
500 - SERVICES & SUPPLIES Totals:		150,705.00	63,894.70	8,281.58	72,176.28	78,528.72	52.11%
240 - PUBLIC LIBRARY Totals:		767,460.00	255,392.41	48,761.86	304,154.27	463,305.73	60.37%
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-55800	OPERATING SUPPLIES	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
070 - CULTURE AND RECREATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
500 - SERVICES & SUPPLIES Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
320 - LIBRARY GIFT FUND Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
Report Total:		802,460.00	255,392.41	48,761.86	304,154.27	498,305.73	62.10%

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,460.00	255,392.41	48,761.86	304,154.27	463,305.73	60.37%
320 - LIBRARY GIFT FUND	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
Report Total:	802,460.00	255,392.41	48,761.86	304,154.27	498,305.73	62.10%



Churchill County, NV

Detail Report

Account Detail

Date Range: 12/01/2024 - 12/31/2024

Account		Name				Beginning Balance	Total Activity	Ending Balance
Fund: 240 - PUBLIC LIBRARY								
Category: 300 - TAXES								
Department: 000 - UNDESIGNATED								
Function: 000 - UNDESIGNATED								
240-000-30100		REAL PROP TAXES-CURRENT				-238,274.01	-19,152.23	-257,426.24
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
12/31/2024	GLPKT05774	TR24-0447		DEC 2024 18-19 DLQ SECURED			-0.94	-238,274.95
12/31/2024	GLPKT05774	TR24-0448		DEC 2024 19-20 DLQ SECURED			0.16	-238,274.79
12/31/2024	GLPKT05774	TR24-0449		DEC 2024 20-21 DLQ SECURED			0.18	-238,274.61
12/31/2024	GLPKT05774	TR24-0450		DEC 2024 21-22 DLQ SECURED			0.22	-238,274.39
12/31/2024	GLPKT05774	TR24-0451		DEC 2024 22-23 DLQ SECURED			-55.35	-238,329.74
12/31/2024	GLPKT05774	TR24-0452		DEC 2024 23-24 DLQ SECURED			-115.35	-238,445.09
12/31/2024	GLPKT05774	TR24-0453		DEC 2024 24-25 SECURED			-18,981.15	-257,426.24
240-000-30101		CNTRL ASSESS REAL				-16,959.68	0.00	-16,959.68
240-000-30102		ST NV DOW PILT				-309.79	0.00	-309.79
240-000-30120		REAL PROP TAXES-DLQ 1 YR				0.00	0.00	0.00
240-000-30140		REAL PROP TAXES-DLQ 2 YR				0.00	0.00	0.00
240-000-30160		REAL PROP TXS-DLQ OVER 2				0.00	0.00	0.00
240-000-30200		PERS PROP TAXES-CURRENT				-3,025.09	-78,363.51	-81,388.60
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Amount	Running Balance
12/31/2024	GLPKT05774	TR24-0445		DEC 2024 23-24 DLQ UNSEC			-137.96	-3,163.05
12/31/2024	GLPKT05774	TR24-0446		DEC 2024 24-25 UNSECURED			-78,225.29	-81,388.34
12/31/2024	GLPKT05774	TR24-0454		DEC 2024 23-24 DLQ UNSEC			-0.26	-81,388.60
240-000-30201		CNTRL ASSESS P/P				0.00	0.00	0.00
240-000-30220		PERS PROP TAXES-DLQ 1 YR				0.00	0.00	0.00
240-000-30240		PERS PROP TAXES-DLQ 2 YR				0.00	0.00	0.00
240-000-30260		PERS PROP TXS-DLQ OVER 2				0.00	0.00	0.00
240-000-30261		CNTRL ASSESS P/P OVER 2				0.00	0.00	0.00

Detail Report						Date Range: 12/01/2024 - 12/31/2024		
Account		Name				Beginning Balance	Total Activity	Ending Balance
240-000-30300		NET PROC MINE TAX				0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:						Beginning Balance: -258,568.57	Total Activity: -97,515.74	Ending Balance: -356,084.31
Total Department: 000 - UNDESIGNATED:						Beginning Balance: -258,568.57	Total Activity: -97,515.74	Ending Balance: -356,084.31
Total Category: 300 - TAXES:						Beginning Balance: -258,568.57	Total Activity: -97,515.74	Ending Balance: -356,084.31
Category: 320 - INTERGOVERNMENTAL REVENUES								
Department: 000 - UNDESIGNATED								
Function: 000 - UNDESIGNATED								
240-000-32100		FEDERAL IN LIEU OF TAXES				0.00	0.00	0.00
240-000-32110		CONSOLID INTERGOVT TAXES				0.00	0.00	0.00
240-000-32300		PRIVATE CAR TAX				-0.03	0.00	-0.03
240-000-32910		COLLECTION DEVELOP GRANT				0.00	-11,661.00	-11,661.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance	
12/02/2024	CLPKT01773	R00030099		COLLECTION DEVELOPMENT GRANT - 10..		-5,239.00	-5,239.00	
12/02/2024	CLPKT01773	R00030099		EXTRA APPROPRIATIONS SB-431 COLLE...		-6,422.00	-11,661.00	
240-000-32915		R. NICKELAID GRANT				0.00	0.00	0.00
240-000-32919		ITGT GRANT REVENUE				0.00	0.00	0.00
240-000-32970		LSTA FED GRANT REV				0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:						Beginning Balance: -0.03	Total Activity: -11,661.00	Ending Balance: -11,661.03
Function: 090 - INTERGOVERNMENTAL								
240-000-32737		CARES-LSTA				0.00	0.00	0.00
Total Function: 090 - INTERGOVERNMENTAL:						Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:						Beginning Balance: -0.03	Total Activity: -11,661.00	Ending Balance: -11,661.03
Total Category: 320 - INTERGOVERNMENTAL REVENUES:						Beginning Balance: -0.03	Total Activity: -11,661.00	Ending Balance: -11,661.03
Category: 331 - CHARGES FOR SERVICES								
Department: 000 - UNDESIGNATED								
Function: 070 - CULTURE AND RECREATION								
240-000-33355		LIBRARY FEE				-1,905.25	-382.36	-2,287.61
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance	
12/05/2024	CLPKT01777	R00030170		12/6/2024 DEPOSIT LIBRARY FEE		-136.79	-2,042.04	
12/19/2024	CLPKT01786	R00030343		12/19/24 DEPOSIT LIBRARY FEE		-195.77	-2,237.81	
12/26/2024	CLPKT01790	R00030425		12/26/24 DEPOSIT LIBRARY FEE		-49.80	-2,287.61	
Total Function: 070 - CULTURE AND RECREATION:						Beginning Balance: -1,905.25	Total Activity: -382.36	Ending Balance: -2,287.61
Total Department: 000 - UNDESIGNATED:						Beginning Balance: -1,905.25	Total Activity: -382.36	Ending Balance: -2,287.61
Total Category: 331 - CHARGES FOR SERVICES:						Beginning Balance: -1,905.25	Total Activity: -382.36	Ending Balance: -2,287.61

Detail Report		Date Range: 12/01/2024 - 12/31/2024		
Account	Name	Beginning Balance	Total Activity	Ending Balance
Category: 350 - MISCELLANEOUS				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
240-000-32918	MISC GRANT REVENUE	0.00	0.00	0.00
240-000-35100	INTEREST EARNED-INVESTMT	-4,758.75	0.00	-4,758.75
240-000-35150	PROPERTY SALES-OTHER	0.00	0.00	0.00
240-000-35320	GIFTS & DONATIONS	-500.00	0.00	-500.00
240-000-35550	NET INC/DEC FMV INVSTMNT	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: -5,258.75	Total Activity: 0.00	Ending Balance: -5,258.75
Function: 070 - CULTURE AND RECREATION				
240-000-35880	MISCELLANEOUS REVENUE	0.00	0.00	0.00
Total Function: 070 - CULTURE AND RECREATION:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: -5,258.75	Total Activity: 0.00	Ending Balance: -5,258.75
Total Category: 350 - MISCELLANEOUS:		Beginning Balance: -5,258.75	Total Activity: 0.00	Ending Balance: -5,258.75
Category: 370 - OTHER FINANCING - TRANSFER CC COMMUNICATIONS				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
240-000-36100	PAYMTS IN LIEU TAX-TELCO	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Category: 370 - OTHER FINANCING - TRANSFER CC COMMUNICATIONS:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Fund: 240 - PUBLIC LIBRARY:		Beginning Balance: -265,732.60	Total Activity: -109,559.10	Ending Balance: -375,291.70
Fund: 320 - LIBRARY GIFT FUND				
Category: 296 - FUND BAL-UNRESER NEXT YR				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
320-000-29600	FUND BAL-UNRESER NEXT YR	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Category: 296 - FUND BAL-UNRESER NEXT YR:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Category: 350 - MISCELLANEOUS				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
320-000-35100	INTEREST EARNED-INVESTMT	-883.69	0.00	-883.69

Detail Report

		Date Range: 12/01/2024 - 12/31/2024		
Account	Name	Beginning Balance	Total Activity	Ending Balance
320-000-35321	F.N. MORGAN TRUST DONATN	0.00	0.00	0.00
320-000-35322	F.N. MORGAN INTEREST	0.00	0.00	0.00
320-000-35550	NET INC/DEC FMV INVSTMNT	0.00	0.00	0.00
320-000-35790	BUILDING PROJECT DONATN	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: -883.69	Total Activity: 0.00	Ending Balance: -883.69
Function: 070 - CULTURE AND RECREATION				
320-000-35320	GIFTS & DONATIONS	-54.00	0.00	-54.00
320-000-35323	CHC LIB ASSOC - DONATION	0.00	0.00	0.00
320-000-35324	FRIENDS LIBRARY-DONATION	0.00	0.00	0.00
Total Function: 070 - CULTURE AND RECREATION:		Beginning Balance: -54.00	Total Activity: 0.00	Ending Balance: -54.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: -937.69	Total Activity: 0.00	Ending Balance: -937.69
Total Category: 350 - MISCELLANEOUS:		Beginning Balance: -937.69	Total Activity: 0.00	Ending Balance: -937.69
Category: 365 - OTHER FINANCING -INSURANCE RECOVERY				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
320-000-35170	INSURANCE REIMBURSEMENT	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Category: 365 - OTHER FINANCING -INSURANCE RECOVERY:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Category: 380 - OTHER FINANCING - TRANSFER BETWEEN FUNDS				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
320-000-36110	TRANS FM GENERAL FUND	0.00	0.00	0.00
320-000-36150	TRANS FM LIBRARY FUND	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Category: 380 - OTHER FINANCING - TRANSFER BETWEEN FUNDS:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Fund: 320 - LIBRARY GIFT FUND:		Beginning Balance: -937.69	Total Activity: 0.00	Ending Balance: -937.69
Grand Totals:		Beginning Balance: -266,670.29	Total Activity: -109,559.10	Ending Balance: -376,229.39

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
240 - PUBLIC LIBRARY	-265,732.60	-109,559.10	-375,291.70
320 - LIBRARY GIFT FUND	-937.69	0.00	-937.69
Grand Total:	-266,670.29	-109,559.10	-376,229.39



Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: **11.B.**

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees

From: Cathy J. Thorsen, Library Director

Subject Title: Consideration and possible action re: Approval of the Library Gift Fund Report for December 2024.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the Library Gift Fund Report as presented.

Discussion: The Library Gift Fund Report for December 2024 is provided for the board's consideration and approval.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

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Churchill County Agenda Report

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CHURCHILL COUNTYLIBRARY GIFT FUND RECONCILIATION (Fund #320)**12/31/2024****FY2024**

	<i>Gift & Donations</i>	<i>Morgan</i>	<i>Building</i>	<i>Total</i>
Beginning Balance 7/1/24	\$ 44.62	\$ 65,102.79	\$ 1,146.19	\$ 66,293.60
(Includes accruals)	44.62	65,102.79	1,146.19	66,293.60
Revenue				
Acct #320-35320 (Gift)	54.00			54.00
Acct #320-35321 (Gift Morgan Tr)	-			-
Acct #320-35323 (CHC)	-			-
Acct #320-35324 (Friends)	-			-
Acct #320-35790 (Bldg)	-		-	-
Interest allocation	1.17	1,047.90	18.45	1,067.52
Subtotal	55.17	1,047.90	18.45	1,121.52
Expenditures				
Acct #320-691-50900 (Gift)	-		-	-
Acct #320-691-52400 (Gift)	-			-
Acct #320-691-55800 (Gift)	-			-
Acct #320-691-59750 (Gift)	-			-
Acct #320-691-59760 (Gift)	-			-
Acct #320-691-59770 (Gift)	-			-
Acct #320-691-59915 (Morgan)		-		-
Acct #320-691-59916 (CHC)	-			-
Acct #320-691-59917 (FRIENDS)	-			-
Acct #320-691-76110-5240 (Bldg)			-	-
Subtotal	-	-	-	-
Other Financing Sources				
Transfer from General Fund	-	-	-	-
Increase(Decrease)	55.17	1,047.90	18.45	1,121.52
Ending Balance	\$ 99.79	\$ 66,150.69	\$ 1,164.64	\$ 67,415.12
			Cash balance 12/31/2024	67,415.12
			Difference	-
Beginning Balance 11/30/2024	\$ 99.79	\$ 66,150.69	\$ 1,164.64	67,415.12
Ending Balance 12/31/2024	\$ 100.47	\$ 66,601.89	\$ 1,172.58	67,874.94
Interest Allocation:	100.13	66,376.29	1,168.61	67,645.03
Percentage	0.15%	98.12%	1.73%	

1st

Prior interest total	1.17	1,047.90	18.45	1,067.52
Ending balance before current interest	99.79	66,150.69	1,164.64	67,415.12

GL	
Int Rec	
Cash	\$ 67,415.12
Adj cash	\$ 67,415.12
Current Interest	\$ -
bal before int	\$ 67,415.12



Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: **11.C.**

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees

From:

Subject Title: Presentation by Tom Patterson, Digital Services Librarian, regarding his role at the Library.

Type of Action Requested: None; Informational Only

Does this action require a Business Impact Statement? No

Recommend Board Action: None; informational only.

Discussion: Tom Patterson, Digital Services Librarian, will make a presentation to the board regarding his role at the Library.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

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Churchill County Agenda Report

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Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: **11.D.**

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees
From: Zip Upham, Churchill Library Association
Subject Title: Presentation by Zip Upham of the role of the Churchill Library Association and what they provide for the Library.

Type of Action Requested: None; Informational Only

Does this action require a Business Impact Statement? No

Recommend Board Action: None; informational only.

Discussion: Zip Upham will make a presentation of the role of the Churchill Library Association and what they provide for the Library.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: January 14, 2025

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

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Churchill County Agenda Report

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Churchill County Agenda Report

Date Submitted: December 23, 2024

Agenda Item #: **11.E.**

Meeting Date Requested: January
23, 2025

To: Library Board of Trustees

From: Jessica Rowe, Chair

Subject Title: Consideration and possible action re: Appointment of a Library Trustee to be a Liaison to the Churchill Library Association.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to appoint ___ as a Liaison to the Churchill Library Association.

Discussion: The board has traditionally had a Liaison from the board to the Churchill Library Association (CLA), which has been vacant for several months. The board is asked to appoint a new Liaison to the CLA, who can then report back to the Library Board of Trustees.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Jeff Weed, Deputy District Attorney - Civil

Date: January 14, 2025

Board Action Taken:

Motion: _____

1) None

Aye: 0

2) None

Nay: 0

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Churchill County Agenda Report

Pamela J. Moore

(Vote Recorded By)

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