

MINUTES OF THE SOCIAL SERVICES ADVISORY COMMITTEE

**952 S. Maine St., Fallon, NV 89406
December 7, 2023**

Call to Order:

The regular meeting of the Social Services Advisory Committee was called to order at 3:05 PM on December 7, 2023.

Present:

Vice-Chair-Dr. Justin Heath, County Commissioner
Kathy Wyrick, Consumer Representative
Shannon Ernst, Social Services Director
Jackee Stewart, Supervisor for Social Services
Jill Manha, Social Services Life Center
Kevin Koegel, Cresendo Consulting
Brittany Burton, Social Services Clerical Specialist

Absent:

Chair-Cari Norcutt, Business Representative

Public Comment:

Vice-Chair Justin Heath asked if there was public comment, noting no public.

Verification of the Posting of the Agenda:

Consideration and possible action re: Approval of Agenda as submitted or revised:

Shannon Ernst stated she had no revisions to the Agenda. Justin Heath made a motion to approve the agenda as submitted. Kathy Wyrick seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Presentation and approval of Churchill County Social Services' 2023 Community Needs Assessment presented by Cresendo.

Churchill County Social Services had Cresendo perform a Community Assessment for 2023. Cresendo is going to present the assessment findings.

The goal of the assessment was to complete the rankings of overall identified needs and develop strategies.

The next step will be to undergo a full strategic plan for the agency and utilize the assessment to help direct outcomes.

FISCAL IMPACT: None - the assessment was funded by NCAA

EXPLANATION OF IMPACT:

FUNDING SOURCE: None

ACTION REQUESTED: Accept

Kevin Koegel from Crescendo Consulting presented the PowerPoint below.

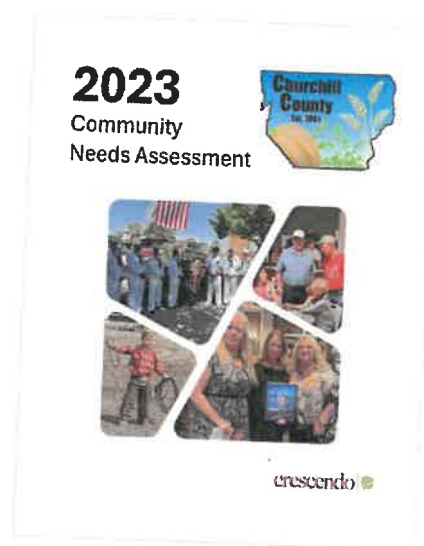
Churchill County

2023 Community Needs Assessment

Presentation of Findings

December 7, 2023

Kevin Koegel, Research Manager
Crescendo Consulting Group



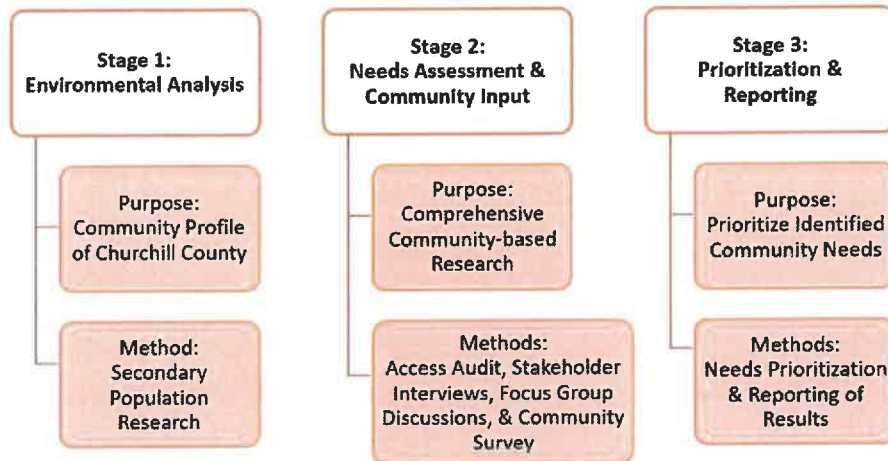
Assessment Goals

- To provide critical information to help Social Services to meet the needs of vulnerable and underserved individuals and families across the county
- To meet federal requirements for recipients of Community Services Block Grant (CSBG) funding



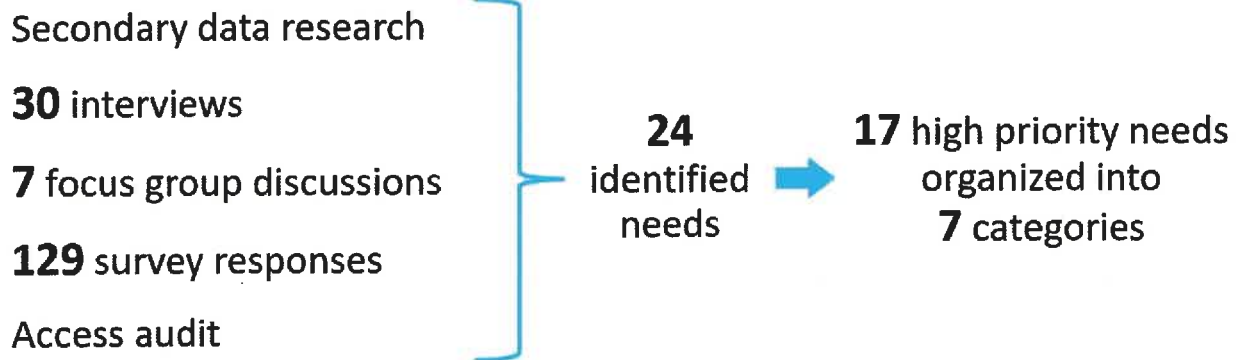
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Methods



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Outputs of Activities



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Prioritized Needs & Supporting Information



NEED CATEGORY:

Augmented transportation options

SPECIFIC NEEDS:

- **Expanded county-wide transportation options** (with additional services hours, increased number of buses, and widened service area)
- **Frequent transportation options to Reno and Carson City** to improve community member access to services (medical appointments, groceries, college, etc.)

"We need available and affordable transportation. If you can't drive, you are isolated and become dependent on someone else."

"I'm concerned about the transportation out of Fallon to support medical needs. I know seniors that aren't going to doctors' appointments because they don't have rides. We need an established, reliable route for people to get to medical appointments."



NEED CATEGORY:

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- **Frequent transportation options to Reno and Carson City** to improve community member access to services (medical appointments, groceries, college, etc.)



NEED CATEGORY:

Broadening of housing assistance programs and services

SPECIFIC NEEDS:

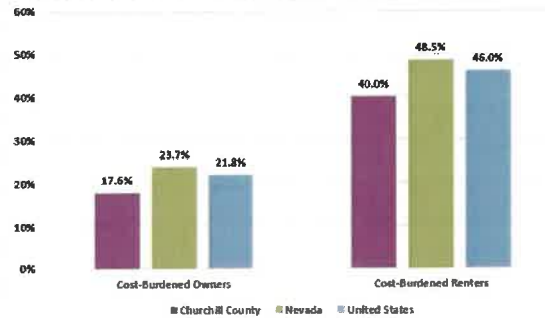
- **Assistance that helps community members** struggling to pay their rent or mortgage
- **Increased availability of low-income housing** for community members experiencing housing instability or homelessness
- **Community education** on the transitional housing program
- **Increased accommodation of personal and familial needs**, such as pets, in housing of various types (low-income housing, affordable middle-class housing, transitional housing, etc.)
- **Services that address acute homelessness** for males and females separately, such as an emergency shelter



NEED CATEGORY:

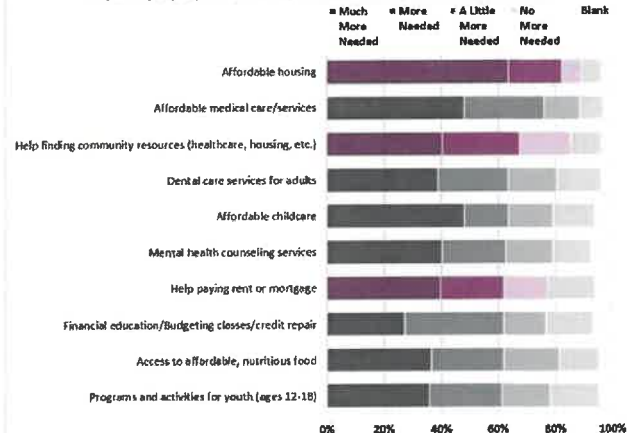
Broadening of housing assistance programs and services

Percentage of Households that are Cost-Burdened; Owners vs. Renters



Source: U.S. Census Bureau American Community Survey Five-Year Estimates, 2017-2021.

Do you or people you know in our community need more of these services?



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NEED CATEGORY:

Broadening of housing assistance programs and services

"There's either no low-income housing or you're on a waitlist for years and years because people don't leave. It's this cycle of housing crisis, and we're seeing more homeless people and people trying to make alternative housing."

"There are financial challenge – the cost of living is way above what people are earning. A household with one working person struggles to make it right now in all job positions - not even entry level, but higher up positions too. The cost of housing, utilities, food, insurance has gone up. People are earning a decent wage, it's just the cost of everything has gone up so fast."

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NEED CATEGORY: Enhanced childcare options

SPECIFIC NEEDS:

- **Affordable childcare**, including for families who do not qualify for Head Start or Centro de la Familia
- **Increased availability of childcare** for families who work non-traditional shifts/hours

Estimated Living Wage & Annual Expenses for Churchill County

	1 Adult, 0 Children	1 Adult, 1 Child	1 Adult, 2 Children	2 Working Adults, No Children	2 Working Adults, 1 Child	2 Adults, 2 Children
Food	\$4,686	\$6,916	\$10,392	\$8,591	\$10,702	\$13,802
Child Care	\$0	\$9,908	\$19,815	\$0	\$9,908	\$19,815
Medical	\$2,961	\$8,590	\$8,600	\$6,449	\$8,600	\$8,525
Housing	\$7,798	\$11,740	\$11,740	\$9,239	\$11,740	\$11,740
Transportation	\$5,316	\$9,561	\$11,691	\$9,561	\$11,691	\$14,058
Civic	\$2,920	\$5,801	\$6,480	\$5,801	\$6,480	\$8,835
Required annual income after taxes	\$28,409	\$60,668	\$78,312	\$47,792	\$68,715	\$87,293

Source: Massachusetts Institute of Technology, Living Wage Calculator, 2022



NEED CATEGORY: More local health care options

SPECIFIC NEEDS:

- **Additional primary care providers** (e.g., registered nurses and medical doctors)
- **Local options for specialty care** (cardiology, neurology, endocrinology, oncology, pediatrics, etc.)

"It's become clear there's a lot of people living on very, very low incomes. How do we address that leg of our population? They're getting ill earlier in life; they're dying earlier in life. They're requiring a lot of healthcare earlier in life. Where are the services and providers that can help those folks?"

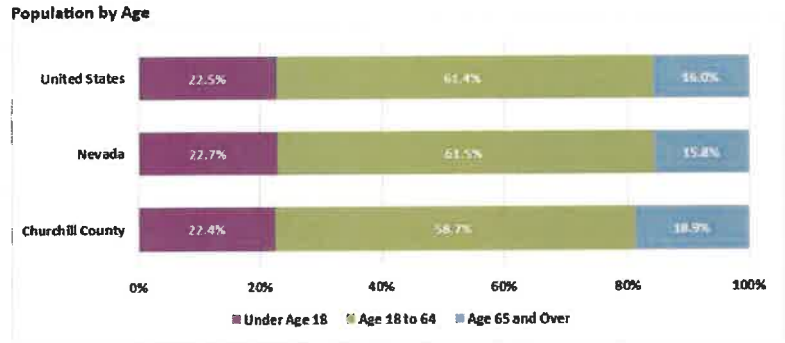
"They've tried to highlight being rural, our school district, and the navy base, which can attract providers. But a lot of younger doctors either don't want to live in a rural area or their spouse doesn't want to live in a rural area. We need attraction for the spouses, so they want to stay and raise their families in a small town."



NEED CATEGORY: Expansion of senior services

SPECIFIC NEEDS:

- **Expansion of affordable older adult housing options** that include different levels of care (independent living, assisted living, memory care, etc.)
- **In-home health care for older adults** who are unable to leave their homes

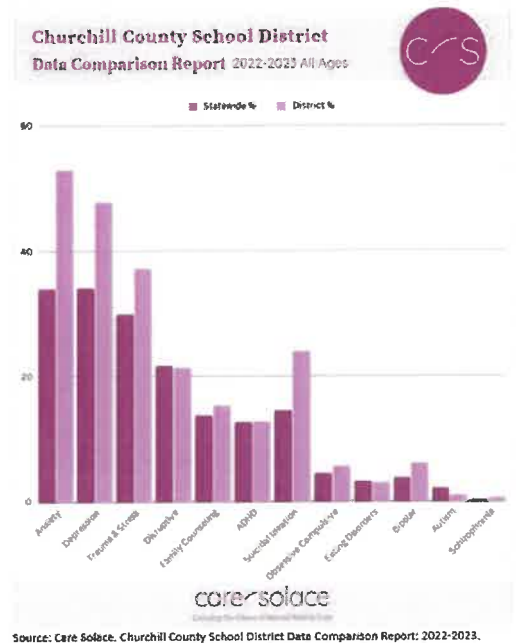


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NEED CATEGORY: Expansion of youth services

SPECIFIC NEEDS:

- **Augmented behavioral health services within area schools** (teaching social skills, life skills, substance use intervention, etc.)
- **Improved accessibility of before- and after-school activities for youth**, including improved transportation and/or hosting activities on school grounds
- **Increased availability of affordable before- and after-school activities for youth**, including staffing to provide such programs



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Kevin Koegel asked if there were any question. Vice-Chair Justin Heath said no, it's exactly what we know we need, and at least now we have it on paper. Shannon Ernst stated that her and Kevin had gone to present to the Mayor earlier today. Justin said I think the Mayor is big on mental health, and we're trying. It's just that we are a rural area and we just can't get people for health care and mental health. You know when you have Reno just 60 miles away and they aren't willing to pay more for a location like this. We had more Docs here in the 80s and 90s than we do now, it's just that times have changed. Kevin stated that they had actually talked about that with the Mayor. About the quality of life, and that it is kind of like the chicken and egg thing. You need resources to be here and attract people here but sometimes the people those people are the resources that you're looking for. So it's like how do you get them, and we talked to people for this assessment; and they said you know I came here with my spouse for the base. They're gone now and I'm still here. It's the idea of selling people on the community to some degree I think. Justin the community is great, it's just trying to, you know people just want it to stay the same as it was 20 years ago, and you just can't do that anymore. We're all responsible, we have kids, our families move here and follow us. So we're all responsible for the growth but then we don't want it. Then when someone tries to build something we resist. Kevin its like the essence of what I hear, almost regardless of the type of community. We work across the country, in all types of communities. It is exactly that, folks want things to be better. They want the things that they want and sometimes they aren't things that have always existed, but they don't want things to change. They don't want the things that they like to change, and sometimes that's just not, you can't reconcile two things. Like changing and wanting more amenities and things might mean that place doesn't look the same or whatever the other things you like about it; there's more traffic and I sure do hear about that when I talk to folks. Justin well one of the things when you deal with traffic the problem that you have is 30% of the people that work on that base live outside this county. So if you go at the right time, they come in at maybe different times, but they almost all leave at the same time. So around 4, 5 in the afternoon, they're going out but they're all headed to Fernley because we just don't have the housing. Shannon and they are in a hurry. Justin so the goal is to try to get the housing, affordable is always one of those things, a hard word to use because it's all based off of the market. If we could just get housing, then let the market control it, I think we would be better off. Shannon and we've talked about you know, yes, originally we started with building a land trust and it was going to have lower income units available in it. Then that wasn't going to work based on the changes that was happening at the base. People that are stuck in the lower rents, now want all these amenities, swimming pools and all that great stuff. They would move that way, now it opens up affordable in town housing, I'm excited to see that. Justin but you haven't built an apartment complex in Fallon in 40 years. Shannon yeah people don't want to see it, except for the base. Justin but you also have the older people here that don't want a yard to go out and mow, pull weeds and things, they just want a roof over their head. And that's what you're trying to get, you have a base that's trying to grow 3,000 people in the next 5 years. Where are you going to put them? Shannon yeah we're going to have to cause this movement, and build. Justin the base is going to grow no matter what we do, that's the only place that those jets would fit. We have to do something. It

was a great report. Thank you. Shannon so the full report is in your packet, Brittany has included it. If you approve it here it will be approved by all areas, so we would move to release it to the public. And will provide a bound copy if you'd like. Just wanted to make sure there were not changes or major conflicts today. Justin Heath made a motion to approve Churchill County Social Services 2023 Community Needs Assessment as presented by Cresendo. Kathy Wyrick seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Presentation and ratification of approval of the FY2024 / 2025 Community Action Plan

Annually, Churchill County Social Services must submit a CSBG Action Plan to the State of Nevada DHHS GMU. This plan is the federal HHS CSBG application process. The Action plan was submitted as required and executed by Cari Norcutt, Chair.

FISCAL IMPACT: \$106,781

EXPLANATION OF IMPACT:

FUNDING SOURCE: Federal HHS passed through the State of Nevada HHS GMU

ACTION REQUESTED: Accept

Shannon Ernst made the presentation as outlined.

Purpose and Federal Assurances-CSBG Community Action Plan (CAP): The federal requirements mandate that the State require from each eligible contracting entity, as a condition to its receipt of funding under the CSBG Act, a Community Action Plan that includes: (A) A Community Needs Assessment, including food needs; (B) A description of the service delivery system targeted to low-income individuals and families in the service area; (C) A description of how linkages will be developed to fill identified gaps in service through information, referral, case management, and follow-up consultations; (D) A description of how funding under this Act will be coordinated with other public and private resources; and (E) A description of outcome measures to be used to monitor success in promoting self-sufficiency, family stability, and community revitalization.
Federal Certifications The box after each certification must be checked by the State CSBG authorized official. Lobbying Certification for Contracts, Grants, Loans, and Cooperative Agreements The undersigned certifies, to the best of his or her knowledge and belief, that: (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. Statement for Loan Guarantees and Loan Insurance The undersigned states, to the best of his or her knowledge and belief, that: If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. ☒ By checking this box, the state CSBG authorized official is providing the certification set out above. Drug-Free Workplace Requirements This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart F, Sections 76.630(c) and (d)(2) and 76.645 (a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201. Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification) (1) By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted --
(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
Place of Performance (Street address, city, county, state, zip code) :
☒ Check if there are workplaces on file that are not identified here. Alternate II. (Grantees Who Are Individuals)
(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.
[55 FR 21690, 21702, May 25, 1990]
☒ By checking this box, the state CSBG authorized official is providing the certification set out above.
Debarment
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS
Certification Regarding Debarment, Suspension, and Other Responsibility Matters -- Primary Covered Transactions
Instructions for Certification
(1) By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
(2) The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
(3) The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
(4) The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
(5) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
(6) The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.
(7) The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
(8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
(9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
(10) Except for transactions authorized under paragraph 6 of these Instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters --
Primary Covered Transactions
(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions
Instructions for Certification
(1) By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
(3) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
(4) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
(5) The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
(6) The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

☒ By checking this box, the state CSBG authorized official is providing the certification set out above.

Environmental Tobacco Smoke

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

☒ By checking this box, the state CSBG authorized official is providing the certification set out above.

 , Shannon Ernst

Signatures Required

Executive Director 9/2/23

 , Carl Norcutt

Signatures Required

Advisory Board Chair Date

Justin Heath made a motion to approve the presentation ratification of the FY2024/2025 Community Action Plan. Kathy Wyrick seconded the motion, which carried by unanimous vote.

Other:

A- Consideration and possible action re: Update on project and staffing for the Churchill County Social Services Department

Shannon Ernst will provide an update on new projects and staffing

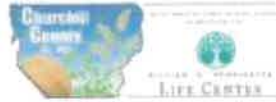
FISCAL IMPACT: N/A

EXPLANATION OF IMPACT:

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Shannon Ernst made a presentation as outlined.



Board of County Commissioners Tours 2023

Projects

Community Assessment – Strategic Plan	Opioid Needs Assessment
Behavioral Health Intercept and Response Plan	County Medicaid Strategy Planning
Drumm Building – CART	Expansion of MOW to outer <u>area</u>
270 South Maine Street	Transportation gap Project
290 South Maine Street	Rep-Payee Program
Review of UNR PH Lab / Churchill County	Transitional Housing / Day Center

Capacity Building Goals

Map of all services - staff mentoring – succession planning
 Review and update of all policies and codes
 Implement fundraiser plan for Life Center

Staffing

- Essential Services: Supervisor, 2 Office Specialists, 1 Office Assistant (PC @ Life Center), Grants and accounting Specialist, 3 Case Workers, 3 Resource Liaison's, and one Human Services Specialist / Deputy Public Guardian – Vacant – 1 Resource Liaison
- Senior and Disabled Services / Life Center: Manager, 1 Office Specialist, 1 Office Assistant, Kitchen Coordinator, Food Specialist, .75 FTE Food Specialist, 50/50 Food Specialist and Transportation Specialist, Transportation Specialist - Special Projects, 4 .75 FTE Transportation Specialist, 2 Casual Transportation Specialist, .50 FTE Custodian
- Public Health Laboratory: Laboratory Scientist and Laboratory Technician
 - Evaluating Positions FY25:
 - Essential Services Supervisor to Manager
 - Life Center Office Specialist to Program Coordinator
 - Laboratory Scientist to Laboratory Manager
 - Need for .50 FTE Custodian to 1 FTE or adding additional .50 FTE – for new facilities

Stats December 1, 2023 – November 30, 2023

Essential Services:	649 unduplicated individuals
Guardianship:	Current: 7 Pending: 1 New: 1 Investigation: 2 Deceased Administration: 3
Meals on Wheels (MOW):	49,898 units 201 unduplicated patrons
Homemaker:	2982.25 units 70 unduplicated consumers
Dining Room:	21,628 units 554 unduplicated patrons
Behavioral Health Direct Counseling:	128 service units
Forensic Assistance Safety Triage Team (FASTT):	81 unduplicated assessments

485 West B Street, Suite 105
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775-423-6695 - Main
 775-423-8057 - Fax

Consider Future Agenda Items:

None

Consideration and Possible Action re: Schedule of Next Meeting:

The Board will determine date of next meeting at a later time.

Public Comment:

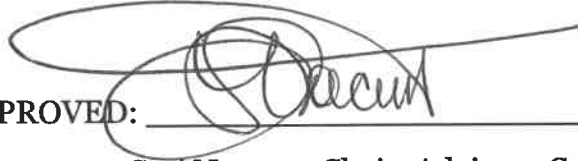
No public present.

Adjournment:

The meeting was adjourned at 4:15 p.m.

Affidavit of Posting:

APPROVED: _____

A handwritten signature in black ink, appearing to read "C. Norcutt", is written over a horizontal line. The signature is stylized with a large loop at the beginning and a long horizontal stroke extending to the right.

Cari Norcutt, Chair, Advisory Committee