

MINUTES OF THE CHURCHILL COUNTY CEMETERY BOARD

155 N. Taylor St., Fallon, NV 89406

September 29, 2022

Call to Order:

The regular meeting of the Cemetery Board was called to order at 1:00 PM on September 29, 2022.

PRESENT: Cemetery Board Member Julie Gilmore
Cemetery Board Member Hillery Page Hiskett
ABSENT: Cemetery Board Member Jaime Sammons

Public Comment:

Chairman Julie Gilmore asked if there was any public comment, but there was none.

Verification of the Posting of the Agenda:

It was verified by Lana Chenoweth, Administrative Assistant, Facilities, Parks & Recreation., that the Agenda for this meeting was posted on the 20th day of September, 2022, between the hours of 1:00 pm - 5:00 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Board Member Page Hiskett initiated the approval of the agenda as posted. Chairman Julie Gilmore seconded the motion and gave a unanimous approval.

Consideration and possible action re: Approval of Minutes of the meeting held on:

Board Member Page Hiskett made a motion to approve the January 20th, 2022, meeting minutes, Julie Gilmore seconded the motion, which carried by a unanimous vote.

A- January 20th, 2022 at 1:00pm

N/A

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Appointments:

Board Member Page Hiskett made a motion to approve the Stone Movement Fee Schedule. Chairman Julie Gilmore seconded the motion, which carried by a unanimous vote.

A- Consideration and possible action re: Approval of a fee to move and replace existing headstones that are located on a space that is needed to be opened for a burial.

Claude will discuss the option of a fee to move and replace existing headstones that are located on a space that is needed to be opened for a burial.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Committee and Departmental Reports:

A- Director's Report

Director Guerrer will discuss cemetery operations and events.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED:

Director Jorge Guerrero discussed the irrigation pump being vandalized. In the repair process, working with SPB Utilities, it was strongly to have the system updated. The system in place is around 18 years old. The cemetery employees will start to work on the water line extension into the expansion area of the cemetery grounds. It was also discussed about hiring another full-time employee.

B- Staff Report

Claude Parsley, Cemetery Supervisor, will discuss operations at the cemetery.

FISCAL IMPACT: None; informational only.

EXPLANATION OF IMPACT: None; informational only.

FUNDING SOURCE: None; informational only.

ACTION REQUESTED: None; Informational Only

Cemetery Sexton, Claude Parsley discussed the water line extension along with getting ready for irrigation season in the next few months.

Consider Future Agenda Items:

Director Guerrero, discussed upcoming equipment purchases along with any other capital items that will be brought before the board in the next meeting.

Set Cemetery Board meeting date and time: October 27th, 2022 at 1:00 pm:

Board Member Page Hisket made a motion to approve the next Cemetery Board Meeting for January 5th, 2023 at 1:30 PM. Chairman Julie Gilmore seconded the motion, which carried by a unanimous vote.

Public Comment:

Chairman Julie Gilmore asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 1:24 PM.

