

MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
September 26, 2024

Call to Order:

The regular meeting of the Library Board of Trustees was called to order at 3:00 PM on September 26, 2024.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

Roll call of members:

PRESENT: Trustee Jessica Rowe, Chair
Trustee Sari Koehler, Secretary
Trustee Sue Segura
Commissioner Myles Getto
Library Director Carol Lloyd
Senior Civil Deputy District Attorney Jeff Weed
Deputy Clerk of the Board Pamela D. Moore
Deputy Clerk Crystal Muschetto

ABSENT: Trustee Ryan Swirczek, Vice-Chair

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 19th day of September, 2024, between the hours of 8:00 and 11:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Trustee Sue Segura made a motion to approve the Agenda as submitted. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- August 22, 2024.

The Minutes of the meeting held on August 22, 2024 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Sari Koehler made a motion to approve the Minutes of the meeting held on August 22, 2024 as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

Library Board of Trustees' Report:

Trustee Koehler said the Library Association's event, Books, Bites & Beverages, was very well attended and was super cute. I want to give a shout-out to the Lion's Club, who catered the event. Their food was amazing and it was catered around a "book" theme. My favorite, of course, was a very hungry caterpillar and it had strawberries and grapes. The books they raffled off were pretty amazing.

Trustee Rowe said I enjoyed the event too. Trustee Koehler said I also wanted to talk about Miss J, who had a teen club to discuss books that they really liked. If Miss J wasn't familiar with a certain genre of books, she would ask the kids to explain what they really liked and which books would be good for the library to get. I thought that was admirable to reach out to our young public to try to get their viewpoint. I talked to the new hire, Tom, and he is amazing. We talked about programs he is going to implement fairly soon. He talked about the drone program and 3D printing, which I am excited about for myself and my children.

Trustee Segura said I did not attend the event, as my best friend and my father passed away the day before. Trustee Rowe expressed her condolences and said we appreciate everything you give to us anyway.

Trustee Rowe said I love what Trustee Koehler is saying about the energy that the library staff is putting into serving the community. From my angle, over the last several weeks, I have gone to the library several times to see the library at the time period when the middle school students are coming through. I have been very struck by the support that the county and the community has been giving to the youth and to our library. I think that they have all put a great deal of effort into making sure that operations are safe and that they are sustainable. I know that it has taken a great deal of effort in conversations with our Library Director and other people to find a good sustainable solution for some of these things so that we can continue that service and I think we are very hopeful. I wanted Churchill County, the Fallon Police Department, and the City of Fallon to know that I personally am grateful for the work that they have been doing. I know that the school district has been thinking about things too, so we really appreciate our partners and their support of the library.

Trustee Koehler said I agree with that statement wholeheartedly. I also wanted to say that what Carol has done within the last 4-5 months is incredible, not just her but also the staff. I wanted to show my appreciation to her and the staff and also the county.

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Library Director Carol Lloyd said the statistics are in your packet. They are pretty straightforward. You will notice that we have a working gate, thanks to J, the Children's Librarian. She and Envisionware figured that out, which is awesome. What you see in the statistics for the gate is 10 days' worth. The other thing we managed to get fixed was the WhoFi, which is the device that collects the hits to the wireless that we need for the state report, which, in turn, brings money back to the library. That has been broken for awhile. Our new Digital Information Services Librarian managed to get that fixed and I almost started to cry. Those two things are great. She asked if there were any questions about the statistics but there were none.

For the staff update, Tom Patterson is our Digital Information Services Librarian. He started on September 17th. You may recall that he is actually from Fallon, although he moved away in 4th grade or something but he is really happy to be back. We are working to get him trained. Cathy Thorsen accepted the Library Director position and she will begin work on October 14th. I had an email from her today and she is pretty enthusiastic and really happy for the opportunity. To tie into that, Magdalena, our Adult Services Librarian, is out on maternity leave. She will return on October 14th, the same day that the new Library Director starts. Tom will then have a month of training under his belt. I will work with the Director on Monday the 14th, which is a day that we are closed, and then half a day on the 15th. I am then on vacation for the remainder of that week and will then work with her on the following Monday through Wednesday, so October 23rd will be my last day. I think that, when you consider what we have managed to accomplish in 4 months, we are fully staffed and will be trained, so I think everything lined out in a nice way. It was not always easy but HR, both Chris and Kim, have been amazing. To get all of that done in such a short timeframe is commendable and I am grateful for that.

One of the things that I think the Library Board needs to start thinking about is returning to full hours of operation and that might be something you want to agenize for the next meeting.

The October calendar is provided in your packet. There is a correction to it, as we are not doing the Teentober event this time.

We are also doing the Moon Over My Town event and a flyer for that is in your packet. We are offering 3 story time events per week, Reading with Rover monthly, Steam Program weekly, game night weekly, an elementary book club monthly, seed library exchange, which will shut down since it is almost winter, we have a spice club, Senator Rosen's office sends a representative monthly, and we are in the process of putting up a new exhibit from the museum, which will be up on Monday or Tuesday, as Larry Neel's exhibit just came down.

We have an opening on the Library Board of Trustees and that was posted today. The close date on that is October 23rd.

One of the things that is not on the Agenda, which I will talk about briefly, is the security issues at the library, which are ongoing. We are in the process of working on a solution with the county and various different organizations. To that end, I would like to have a special meeting of the board to discuss that and to go over some policy changes to get that lined out and stable. I have some recommended dates: October 4, 7, 8 (AM), or 11. After discussion, the board set the special meeting for October 4th at 8:00 AM.

Trustee Rowe said, while we have received a great deal of support from the county and our partners, I think that there is a call for us to really put some thought into a solution for this, especially since we have new employees coming on and we have people who need to come into the library and they should not be tasked with solving this problem if we have the ability to help advise at this time.

Trustee Segura asked if the board will develop this or if it would be provided to the board. Carol Lloyd said she will bring forth materials for consideration. Trustee Segura said I would like you to look at other districts and I have called a couple of them. Students are not allowed, if they are ages 7-14, to enter a library without an adult. I can tell you that what I see going on at our high school on a Friday night, kids are riding their scooters in, they are very disruptive, there is no adult, and a lot of the districts around our state have a policy, as Douglas County does, that, if you do not come in with an adult, you may not come in. Ms. Lloyd said I don't want to get too deep in the weeds today but I will tell you that libraries are not high schools. It is a whole different ball of wax and that is why we need a special meeting and I will bring you a plan to discuss on that day if that works for you. Trustee Segura said that works for me but you also need to know that the same students you are dealing with, the middle school students, has been a real problem. Trustee Rowe said I appreciate those comments but also appreciate the fact that we have not agenzized this topic for discussion today but I hear the call and I think that we are all on the same page that a sustainable solution to be able to offer safe access to the public is needed.

Set date and time of regular/special Library Board meeting(s):

A special meeting will be held on October 4, 2024 at 8:00 AM. The next regularly scheduled meeting will be held on October 24, 2024, at 3:00 PM.

New Business:

A- Consideration and possible action re: Approval of the monthly budget report for August 2024.

The monthly budget report for August 2024 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Library Director Carol Lloyd presented the monthly budget reports from August 2024.

Trustee Sue Segura made a motion to approve the budget report as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Library Gift Fund Report.

The Library Gift Fund Report is provided for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Library Director Carol Lloyd presented the Gift Fund Report and said no funds have been expended and the only change is a tiny bit of additional interest.

Trustee Sari Koehler made a motion to approve the Library Gift Fund Report as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of the closing of the Library on November 30, 2024, the Saturday after Thanksgiving.

In recent history, the Library has closed on the Saturday following the Thanksgiving holidays. Staff is requesting the board's permission to close on November 30, 2024, the Saturday following the Thanksgiving holidays.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Library Director Carol Lloyd said, historically, the Library has closed on the Saturday following the Thanksgiving and Family Day holidays and she is requesting permission from the board to close on Saturday, November 23, 2024.

Trustee Sue Segura made a motion to approve closing the Library on November 23, 2024 due to the Thanksgiving and Family Day holidays. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

Adjournment:

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The meeting was adjourned at 3:21 PM.

Approved:



Jessica Rowe, Trustee, Chair

Approved:



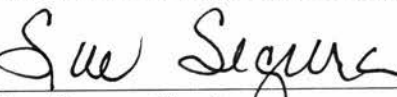
Ryan Swirczek, Trustee, Vice-Chair

Approved:



Sari Koehler, Trustee, Secretary

Approved:



Sue Segura, Trustee

ATTEST:

Linda Rothery, Clerk/Treasurer



Pamela D. Moore, Deputy Clerk of the Board