

MINUTES OF THE COALITION FOR SENIOR CITIZENS

155 N. Taylor Street, Fallon, NV 89406

July 22, 2024

Call to Order:

The regular meeting of the Coalition for Senior Citizens was called to order at 4:00 PM on July 22, 2024.

Roll Call:

PRESENT: Commissioner Justin Heath
Member Karla Kent
Member Dawn East
Member Rinnie Barrenchea
Deputy Clerk to the Board Pamela D. Moore
Social Services Director Shannon Ernst
Senior & Disability Services Manager Jill Manha

ABSENT: N/A

Public Comments:

Chair Heath asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 16th day of July, 2024, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Member Karla Kent made a motion to approve the Agenda as submitted. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- April 22, 2024.

The Minutes of the meeting held on April 22, 2024 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Rinnie Barrenchea made a motion to approve the Minutes of the meeting held on

April 22, 2024. Member Dawn East seconded the motion, which carried by unanimous vote.

Appointments:

A- Consideration and possible action re: Discussion and approval of ideas to assist senior citizens, including the success of the raffle baskets.

Board members will provide information and ideas for ways to assist senior citizens and may approve the implementation of ideas. The board will also discuss the success of the raffle baskets that were implemented.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept\

Member Barrenchea said have you found that the baskets worked? Jill Manha said here is my report. The idea for the raffle baskets was to have two baskets with their gift certificate for each month and try to encourage one of the existing members to bring in a new member and they each get a basket. The very first month, we put it out there and got it all hyped up. There was only one person that brought someone. The person they brought was a lady off the street with her young son and they were from Fernley. We did give them a basket, we honored that, and it was questionable if this person was over the age of 60. We tried again the next month and there was no one who stood up and said they brought anybody. This went on for a few months where nobody would bring anyone new to the center that hadn't been there before. The gift baskets started expiring. The food expired and we went ahead and did raffles with our existing congregation for the last couple of baskets that were there because we had to get rid of them. We have received a lot of new people to the center, who come on their own and are not brought there by other people. It's a very interesting type of survey. Member Heath said do you want to have a raffle for new members? Ms. Manha said yes.

Member Kent said would it be for someone visiting for the first time? Ms. Manha said yes and a Churchill County resident because we want them to keep coming back. Member Heath said we don't want Lyon County people. Ms. Manha said we had a whole bus from Eureka last week. They all came in. I looked up from the camera and there were 5 little ladies with their walkers. I went out there and they had a blast and enjoyed themselves. Yes, that is what I would suggest moving forward. I don't know if the food is something to include. For members, we are pretty much guaranteed to give away something every month. Instead of worrying about food expiring, we could give the gift certificates. Member Heath said, on average, how many new members do you get a month? Ms. Manha said we average about 15 a month. Some months, it is a little higher. Member Heath said, right now with it being so hot, are you getting a lot more people because people are trying to save electricity? Ms. Manha said we have existing people staying longer, just hanging out. Member Heath said they do not have to turn their AC on. Member Heath said I do not think we need to vote on this, since they already have the baskets. Member Kent said they are out of baskets now, correct? I think we are going to rethink it as to what we want to do or if we want to do something different. Member Barrenchea said do we want to do baskets or just a raffle for a gift certificate somewhere. Ms. Manha said the gift

certificates are well liked. They love the Depot or JD Slingers. Ms. Ernst said they have amazing senior specials; more bang for your buck. Member Kent said, if we were to do that, what is a good size for a gift card? Is it good at \$25.00 or \$20.00? Ms. Manha suggested \$25.00, which would be good for almost two meals, maybe \$30.00 if you wanted to be generous. Member Heath said is there anything else on this item?

Member Barrenchea said do you guys have any suggestions or ideas on how we can get the word out for the senior center and the meals? I find that a lot of people don't know about it when you talk to them. Ms. Ernst said we are doing newspaper ads, flyers, and social media all the time. Member Heath said did we put anything on the radio? Ms. Ernst said just our PSAs. Member Barrenchea said I wonder if it would improve if we used the Trading Post because the old timers are listening to that. Ms. Ernst said the Trading Post has picked up on things we are doing or will highlight certain meals being served. Member Heath said does Lynn charge you? Ms. Ernst said, no, as long as we are not paying anyone else. Member Heath said I think they listen to the Trading Post more than reading a newspaper. The paper only comes out once a week but the Trading Post is daily.

Member Kent said we have discussed in the past about having something for the seniors that don't go to the senior center. How can we attract them to maybe an ice cream social or something like that? Can you get their email addresses? Member Heath said they don't have email. Member East said have you tried putting things on Fallon 411? Member Ernst said all of our shares, everything we do, goes to Fallon 411, Fallon Swap, Silver Springs, and all surrounding areas. Member Heath said I think the Trading Post is probably the best way because I think they all listen to that. Ms. Ernst said another thing they pay attention to are flyers at doctor's offices and places like that. Flyers do well. That is how we get people to our community night. Member Kent said that is for youth, isn't it? Ms. Ernst said it is for all adults. Youth get after-school supplies for doing a scavenger hunt and a parent learns a resource. We had over 1,200 people. We put flyers everywhere. Member Heath said the paper is expensive. Member Barrenchea said probably the big draw there was the kids because most people will go to get free things for their kids who go back to school. Ms. Ernst said we first started doing these things at the Life Center. We had a lot of people coming for the evening ice cream socials in the late afternoon, not evening. It was advertised with flyers. If you wanted to do something, we could help with the flyer. We have places where we put them that are standard. Member Kent said, in the past, we were thinking of an ice cream social, something that could appeal to the people that don't go to the senior center and get acquainted with the senior center with something that will draw them there. Maybe it's handouts but maybe they all know everything about what is offered to the seniors out there in the state. Member Barrenchea said what about the community reunion? Could we put flyers around there? Member Kent said another thing we could do is we could put them in the tents at the class reunion. They even have a tent for 1965 and older graduates and we could stick it in there. Member Barrenchea said I think that would draw more locals who don't go to the senior center. Member Kent said that is a good point. Member Barrenchea said that would be good where a lot of people go. Member Heath asked if Social Services goes to that. Ms. Ernst said, no, we have not gone and done booths. We do some at health events and things like that but not too much. It is hard to staff them. On weekends and evenings, it is hard to get staff. People get burnt out. Member Kent said, if we do

that event, that is being held on August 20th. We would have to come up with something quickly. If we were going to do something, such as offering an ice cream social, we have to come up with an idea. Member Barrencea said I don't know if we have to offer anything. I think just a flyer giving information about the senior center to put out there, including a statement that the Coalition for Senior Citizens will offer a raffle for all new members that are from Churchill County for a gift certificate.

Ms. Ernst said did you guys want to do a poster, then we could put some of our brochures with it? We could put posters around town saying what's happening, sponsored by the Coalition for Senior Citizens or something like that. Then we could provide brochures to put at the tables. Member Barrencea said I think if we did that at the Community Reunion, the poster with a few of the brochures, that would get to bigger bunch of people in one small area. What do you think? Member Kent said we would have to have it done by August 20th. Member Kent said we do not want a poster, we just want a brochure. Ms. Ernst said we have a brochure already. Member Kent said, if you guys wanted, I could pass them around and set them in different places. I'd like to do that because then I'll go to class of 72 and say, "Hey, you old timers, you need to go". Ms. Ernst said tell us how many you want and we will get those to you. The board asked for 100. Member Barrencea said I can take some too.

B- Consideration and possible action re: Purchasing of silverware for the William N. Pennington Life Center.

Member Kent had a conversation with Carol Seitzinger who indicated that the the center had nice plates and glasses now but they had mismatched silverware. She suggested the Coalition consider purchasing some. Board members were going to check with Jill Manha to see how many place settings would be needed and will provide that information at the meeting for consideration of the purchase.

FISCAL IMPACT: To be determined.

EXPLANATION OF IMPACT: The costs are not known at this time for the purchase of silverware.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Member Kent said I met with Jill and she says they do not need silverware because they can get silverware for pennies from this place where they get them from. What they really need is round tables, 5 feet across, 29.5 inches tall and with fold out legs. A couple of those have broken. Jill and I will do some research to look and find the tables. Member East said how many are needed? Member Kent said there were 2, but we might need more. Once we find them, we can provide more information. Member Heath said these are pretty big cost, aren't they? Ms. Manha said they are like a thousand dollars. Member East said is it possible to hire someone to refurbish them instead? Member Heath said, no, it would be more expensive. Member Kent said I don't know if it would last. Member Heath said it is better to buy new ones. Member Kent said we will conduct our research and then report at the next meeting so we can take it under consideration. Ms. Ernst said, if this comes up, maybe we present to you at the next meeting a process to request things. If we have a request form to put in, it would be better. We get a lot of

grant funds and silverware is always covered by our grants but certain things, like the tables, are not. Member Heath said we will go ahead and table this item to the next meeting.

C- Consideration and possible action re: Presentation of the Financial Reports for the period ending June 30, 2024.

Professional Computer Bookkeeping Services, Rhonda Major, has been doing the bookkeeping for the Coalition for Senior Citizens and has prepared the financial reports for the period ending June 30, 2024 for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Kent said I discovered that I am the administrator on the checking account. This is resolved now but I still cannot see the CD. Member Heath said I can't see it either online. Member Kent said I had to put in a request for the CD to be visible on our online banking, so it hasn't happened, yet, but soon we should be able to see that because that hundred and sixty thousand has been in there a few months. I think we should see a difference on that and, once I get that number, I will text or email it.

Member Kent said let's go over the profit and loss, which shows our income on page 3. We had income of \$301. We had interest, which just shows on the money market account because we are not able to show you, yet, the CD account. We had a refund for some taxes. That is an old thing from some payroll taxes. With regard to the vending machine deposits, we are at \$28.00 and \$93.00. We bought the \$49.34 and the \$64.26 worth of for items for the vending machine. We have the amount of \$403.87. Usually, we are negative but the reason we have the positive amount, and I didn't realize this but when they went to do the vending machine, they would always take all the paper money out. This time, they took a bucket and they took out all the change and we had like \$386.00 worth of coins in there, so that got deposited. Anyway, we were positive here but that \$308.00 is going to go into this next month for July. Last year, June was \$246.00 negative. Are there any questions? There were no questions. Member Kent said we have a January through June statement that is also attached.

Member Dawn East made a motion to approve the financial reports for the period ending June 30, 2024. Member Rinnie Barrenchea seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Appointment of two new board members to serve on the Coalition for Senior Citizens Board of Directors, with one term becoming effective immediately and the other to become effective on January 1, 2025 upon the expiration of Member Justin Heath's term.

The Bylaws for the Coalition for Senior Citizens provide for a total of five (5) board members. The board has been short one board member for quite some time. Kristy & Jay Turley have expressed interest in becoming a member of the Coalition for Senior Citizens. Members of the board have discussed the appointments and board responsibilities with these applicants and

recommend appointment them to serve, with one to serve effective immediately and with the other to serve commencing on January 1, 2025 after Member Justin Heath's term expires.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Member Barrenchea said I will be meeting with Kristy and Jay Turley, who are both retiring and are interested in possibly joining our group. Kristy has been with Kennametal for many years and Jay has been with Navy Federal for 20 years and has a financial background. They are pretty involved in the community with certain things, so I think they might have some good ideas. I was going to chat with them next weekend about possibly joining the board. Member Kent said, when we do that, so we all know the right order for this, we have done interviews for the board positions, but can we just bring the name back? Member Heath said this board is not a county board. You can do that. You could end up choosing both, you don't have to have a County Commissioner. Member Barrenchea will talk with them and the board can decide at the next meeting.

E- Consideration and possible action re: Request from Churchill County to assist with \$24,246.95 for the purchase of two Meals on Wheels trucks with upgraded cold/hot boxes.

Churchill County has made a request to assist with \$24,246.95 for the purchase of two Meals on Wheels trucks with upgraded cold/hot boxes. The county obtained two separate grants through the State of Nevada, Adult and Disability Services Division, to support a large portion of two trucks, with a grant pending for the third truck. Based on the long period of time it took to locate the vehicles, there was a significant increase in costs, which leaves them with a gap in funding to finalize the purchase. Churchill County has raised \$150,553.05 of the total cost of \$170,800 for the purchase.

FISCAL IMPACT: \$24,246.95.

EXPLANATION OF IMPACT: Providing these funds will enable Churchill County to finalize the purchase of these Meals on Wheels trucks.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Ms. Ernst said we have had a terrible time with all of our hot/cold boxes and trucks. We found that the trucks were wearing out before they had high mileage because the hot/cold boxes were running off of the engine and the refrigeration system. When the Road Department took over all maintenance of vehicles, they went out to look for different vehicles for us. We had been waiting for vehicles from Fallon Ford for 2 years but the Road Department found these cart concept trucks. Basically, these are independent boxes that are placed on these trucks, so the trucks last a lot longer. She had pictures of these new vehicles. These new boxes actually run off of a compressor inside of it. She then made the request for the trucks as outlined above.

Member Kent said we do not have sufficient money in our checking account for this but our CD is set to renew soon, so we would then have to transfer \$25,000 out of the CD to put into the

checking account. Member Barrenchea said we would get a penalty but was told that we will not if it is set to renew. Ms. Ernst said she can wait for that money to come in if she knows it is committed.

Member Rinnie Barrenchea made a motion to approve the sum of \$24,246.95 for the purchase of two Meals on Wheels Trucks with cold/hot boxes. Member Karla Kent seconded the motion, which carried by unanimous vote.

Staff or Board comments regarding matters affecting the Coalition for Senior Citizens:

There were no staff or board comments.

Consider Future Agenda Items:

The following Agenda items were suggested: Ideas to assist seniors, purchase of tables for the Life Center, process for the Life Center to request things from the Coalition, appointment of new members, and moving money from the CD for the Meals on Wheels trucks.

Establishment of Next Meeting Date on October 28, 2024 at 4:00 PM:

The next board meeting will be held on October 28, 2024 at 4:00 PM.

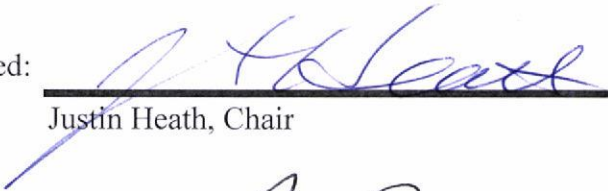
Public Comment:

Chair Heath asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 4:39 PM.

Approved:


Justin Heath, Chair

Approved:


Karla Kent, Member

Approved:

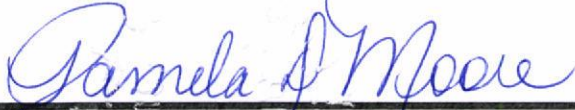

Rinnie Barrenchea, Member

Approved:


Dawn East, Member

ATTEST:

Linda Rothery, Clerk/Treasurer



Pamela D. Moore, Deputy Clerk to the Board