

MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406

June 20, 2024

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on June 20, 2024.

PRESENT:

Commissioner Myles Getto
Commissioner Harry Scharmann
Commissioner Justin Heath
County Manager Jim R. Barbee
Comptroller Sherry Wideman
Deputy District Attorney Joseph Sanford
Clerk/Treasurer Linda Rothery
Deputy Clerk to the Board Pamela D. Moore
N/A

ABSENT:

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Getto asked if there was any public comment. Dr. Sue Segura said I work for the Churchill County School District as the Work-based Learning Coordinator. I am here this afternoon to tell you about some great things that are going on at our high school and in our community. I have 38 businesses that are enrolled in our internship program. I am constantly looking for things for our kids and our school. I would like to invite you to the back to school event on August 8th. I am not asking you to cook this year, as Jim Barbee and his crew will be doing that. Last year, we fed 800. This year, our plan is to feed 1,000 people. Model Dairy has just hooked up with one of our new interns, The Creamery. I just left there. They have donated, thanks to our dairymen in Churchill County, enough product to serve 1,000 people that Thursday night. Our food is being donated by MD Trees. I kept everything local this year. We did 800 burgers from Mama's Meats, which are the bacon burgers; 200 of the footlong hotdogs, and we got the good buns. Chartwells will be providing all of the help. Billie Jo Snow and her family will be helping to serve. Jim Barbee will be in charge of cooking. We have over 65 booths. I want to invite all of you to be there by 6:00 PM. We will start in the big arena. We will have a motivational speaker, paid for by New Millennium and flown in by Joe Frey. It will be a great evening for our students and our community. As I tell the kids, get your phone out and put it on your calendars. I would love to see all of you there on August 8th at 6:00 PM.

Frank Combs, of 1940 Hillsboro Blvd. in Fallon, Nevada, said this is not the town it was 25 years ago when I moved here in 1999. Today, I am here to inquire about pedestrian and residential safety. Where I live, this area is maintained by Churchill County, not the Nevada Department of Transportation. As you will observe in the photos of this area being displayed,

there are plenty of warning signs but it falls short of being enforced because Gummow Dr./Hillsboro Blvd., which was once a drainage ditch access road, is now a major thoroughfare. It is not designed for the traffic that is used by residents, horseback riders, bicycle riders, pedestrians, farm equipment – mostly slow-moving and extra wide – propane trucks, waste disposal trucks, food delivery, and other traffic. There is a school bus stop for little children. There are also off-road vehicles on this road on the weekends, as well as a school bus stop at Potpourri where I ask for an answer for speeding, such as a round-about or 25 mile per hour rated speed bump. The posted speed limit of 45 is too fast and not enforced, hence, a culture of speeders is present. Nobody is driving the 25 mph along my property curve. Recently, it has come to my attention that this is not the town it was 25 years ago. Traffic used to pass by my property about every 2 hours – now, there are cars passing constantly because of the new houses and residences along Hillsboro Blvd. that didn't exist 25 years ago. The road is now a major thoroughfare and 99% of the traffic passing by my property speeds at 35, 45, or 55 mph. I witnessed two fastest speeds ever and drifting around the corner and the Sheriff and the Fire Department going well over 25 mph, who I fully support, but it is posted 25 mph and my property needs to be posted for 25 mph along Hillsboro Blvd. to Olive Way. The 45 mph zone on Hillsboro further down the road does not need to be posted for 45 mph any longer on the straightaway to Olive. The road is now a thoroughfare and not a farm road to the water ditches. There is also a school bus drop-off area and I see children in the road. Hillsboro needs to be reduced to 25 mph all the way to Olive Way because this is now a residential area. When I tried to get a Sheriff's Deputy to do a speed trap on the road I live on, I was told that the Sheriff's Department has a 25% reduction in funding. Is this true? There has been no progressive hiring at the Sheriff's Department since 1990. Is this true? The Churchill County fairground building has taken revenue from the budget, which impacts the Sheriff's budget. Is that true? There is only one speed flashing trailer, which is booked until August. The county needs another. They need a ticket producing apparatus that is deployable upon a resident's request. There are only 3 Deputies on duty for 150 calls and there is no extra Deputy to spare to do speed traps because other calls are the higher priority, as I was told. The Police Department has one officer in charge and one patrol officer on duty. Is this true? When I volunteered at the Sheriff's Department some 20 years ago for several weeks, there were more Deputies on duty than there are today. I guess there are twice as many calls today. I suggest rebalancing public safety of road traffic. There are no spare Deputies available to write tickets. Traffic needs to slow down along my property and the entire length of Hillsboro Blvd. I am asking for a solution like a round-about or other solution like a 25 mph rated speed bump. This is needed to rebalance public safety. The 45 mph speed is faster than Williams Avenue in Fallon. Chair Getto asked him to save the remainder of his comments for the final public comment as he had exceeded his 3 minute time limit. Mr. Combs added that you can see in the pictures that there are many signs already without consequences for speeding. These signs are basically ignored. The 45 mph speed limit should be reduced to 25 mph to Olive Way. You see pictures where someone drove through my fence into my yard. Fortunately, nobody was hurt. This has happened before by distracted drivers. I understand the Sheriff's Department is doing the best they can with the staff and resources provided by Churchill County. I understand you are Nevada's best and finest. With that being said, I find it alarming that twice as many Deputies on duty are urgently needed to meet the immediate demand for civility on our roads, in my opinion. I do thank the county Road Department for posting more signs along my property, yet, these signs do not slow traffic

down to the posted speed limit. Thank you. He showed a picture of a round-about and said it would be nice to have one. He also had an aerial photo of the area where they go over the cattle guard and then punch it and go flying out. Civil Deputy DA Sanford told Mr. Combs that he had a 3 minute time limit, which had been exceeded.

Rachelle Tisdale, Interim CEO of Oasis Academy, said I am here today because we have recently hired an elementary principal and I want to introduce her. Her name is Amanda Barbosa. She moved to us from Utah. We are very happy to have her on board. We also are expecting our Certificate of Occupancy for our new high school this week. We will have a ribbon cutting ceremony on July 30th and then hosting the next CEDA breakfast on July 31st. You will be getting invitations to the Open House and I would be happy to do personal tours for anybody if they are interested. I just wanted to take the opportunity to introduce the newest administrator at Oasis Academy. Chair Getto thanked her and said it was a pleasure to meet Ms. Barbosa. There was no further public comment.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 13th day of June, 2024, between the hours of 9:00 and 11:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

**Commissioner Justin Heath made a motion to approve the Agenda as submitted.
Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.**

Appointments:

1:15 PM A- Presentation of Employee Service Awards for the 2nd Quarter of 2024.

Employees receiving service awards during the 2nd Quarter of 2024 are:

Employee Name	Department	Years of Service
Noel Ugalde	Sheriff	5 Years
Lana Chenoweth	Community Activities/Parks & Recreation	5 Years
Raeghan Tucker	Assessor	5 Years
Willow Timbrel	Assessor	10 Years
Darryl Vierra	Community Activities/Facilities & Grounds	10 Years
Charlene Nelson	District Attorney	15 Years
Julie Guerrero-Goetsch	County Manager	20 Years
Darin Hammer	Juvenile Probation	25 Years

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

This item was conducted for purposes of recognizing the employees for their years of service only and no action was taken.

1:30 PM B- Consideration and possible action re: Acceptance of a renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from Fiscal Year 2024-2025 funds.

Discussion: The Nevada Public Agency Insurance Pool (POOL) provides the county with its property and liability insurance. The renewal proposal includes a summary of the coverage provided to the county. The renewal represents an approximate 13.47% increase. As we upgrade facilities, property values are bound to increase and this is one of the “hidden” costs of this increase. The number of employees has increased from 248 in 2023 to 254 in 2024. This, coupled with step increases and general adjustments, has increased the payroll by \$1,445,871 or 7.8% over the previous year. The remainder of the increase is a result of a continuing hardening of the property/liability insurance market.

There are a variety of benefits provided to POOL members that extend beyond insurance coverage. Those benefits include online and in-person training, on-site risk management programs, law enforcement and fire protection training, and cyber security assessments. Additionally, the county has access to the POOL’s Human Resources support, which provides needed training to supervisors and employees, sample policies that have been reviewed by legal counsel, and HR consultation services to assure HR situations are approached in a way that reduces liability exposures. The county is also benefiting from the KnowBe4 information technology security program, which gives targeted training to employees about IT exposures and the steps employees can take to reduce the county’s liability.

FISCAL IMPACT: \$61,795 increase for the county's portion.

EXPLANATION OF IMPACT: The total increase is \$91,820.49, combining the county and CC Communications. Last year’s coverage amounted to \$681,650.27 and the renewal cost for the new fiscal year is \$773,470.76; this year’s renewal represents an increase of \$91,820.49 (a 13.47% increase). The county’s portion is \$585,981.45 which is \$61,794.58 higher than last years premiums of \$524,186.87 (an increase for the county of 13.47%); CC Communications portion is \$187,489.31. Funding has been budgeted in the FY 2024-2025 budget to cover the renewal, although this number is higher than was originally expected.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chris Rogne, E.H. Hursh Insurance, said I wanted to speak to the increase. We are seeing some relief in the rate insurance market across the board. POOL came in relatively flat on the actual rate for insurance, with a 2.5% rate increase. The majority of the increase is from increase in exposures, with the biggest one being an increase in property values, so we get appraisals and make changes to the schedule throughout the year. With vehicles, buildings, and personal property inside the buildings, there is a pretty substantial increase in that number of

\$14,644,000. That is the biggest piece. There was a bump in some payroll but that is small compared to the rest of it. Then there are the changes in vehicles after completing the whole renewal process. Overall, although an increase is never good, the fact that the increase is due to exposure versus rate is a good thing. We are seeing some relief in the industry on that end, which comes as a welcome surprise. If you have any questions, I am happy to answer them.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approve payment from Fiscal Year 2024-2025 funds. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Review and approval of RO92-17A Marijuana Tax Revenue and Opioid Settlement Funding for FY25.

Annually, Churchill County Social Services puts out our Request for Funding to partners that provide direct services related to mental health and substance abuse. Previously, funding was based on the RU99 marijuana Tax Revenue received to support direct services to the community. Funding is also utilized to match the Churchill County Social Services Resource Liaison state and federal grants.

Over the past few years, the requests have exceeded the amount allocated. The Board of County Commissioners approved an annual budget for the Social Services Department to support mental health activities. This allowed us to use a mixed funding formula to support the named projects.

In previous years, requests were received from the following:

- New Frontier Behavioral Health Center.
- The Churchill County School District.
- Churchill Community Coalition.

Requests were received from the following for FY25:

- Churchill County School District \$25,200. The project supports a contract with UNR Social Work Grad students to provide counseling to students until linked to other providers.
- Churchill Community Coalition \$19,453.51. The project provides the Too Good for Drugs with the schools and community.

No request was received from New Frontier Behavioral Health. Both requests are at funding level for FY24.

Social Services is recommending funding both projects at 100% through RU99 and not allocating mental health funds for FY25.

With this recommendation, Social Services is requesting \$43,346.49 from RU99 to support the match for the Social Services Resource Liaison Program and further allocating \$32,653.51 from the CVS Opioid Settlement funds. To date, the county has received \$47,964.10 per Agreement. The Resource Liaison Program aligns with the Settlement Agreement of CVS under Connections to Care and Evidence-Based Data Collection and Research Analyzing the Effectiveness of the Abatement Strategies Within the State. Furthermore, this project aligns with the Opioid Assessment priorities 6.2.1, Increase Access to Quality Care for Justice-Involved Individuals and 7.2.1, Increase Breadth of Data Collected of the Statewide plan that charges every community with better data collection and sharing.

FISCAL IMPACT: As outlined.

EXPLANATION OF IMPACT: \$120,653.51 Total allocated funds FY25.

FUNDING SOURCE: \$88,000 from RU92-17A - Marijuana Tax Revenue and \$32,653.51 from Opioid Settlement CVS.

ACTION REQUESTED: Accept

Shannon Ernst, Social Services Director, made this presentation as outlined above.

Commissioner Heath said New Frontier did not request any this year and was told they did not. Ms. Ernst said they had only received \$450 last year and I think, as they are going through their expansion, that is the focus but we do not provide funds for that through this.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the funding allocations as presented and to authorize the Director of Social Services to execute Agreements as required. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Approval of the issuance of a Notice of Award for the Churchill County Sheriff's Storage Remodel Project (PWP-CH-2024-310) to Simerson Construction, LLC as the lowest responsible bidder, in the amount of \$951,200.00, and to provide for a contingency of \$100,000.

The Churchill County Sheriff's Storage Remodel Project went out to bid on April 11, 2024. During the bidding process, a contractor asked if asbestos and lead paint were present on site. An asbestos survey was done in early 2000 and, after further discussion, the county felt it beneficial to perform a new asbestos and lead paint survey. The results indicated areas where asbestos and lead paint will need to be remediated. This, ultimately, extended the bid opening one month so the contractors could include the remediation in their bids. The county received 2 bids on June 7, 2024 and, after thorough review of the bids, determined that Simerson Construction, LLC was the lowest responsible bidder. The contract value includes \$100,000 in contingency funds for any unexpected issues that may arise during construction.

FISCAL IMPACT: \$1,051,200.00.

EXPLANATION OF IMPACT: Cost of construction is \$1,051,200.00.

FUNDING SOURCE: General Building Fund.

ACTION REQUESTED: Accept

Randy Hines, Public Works Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to issue a Notice of Award for the Churchill County Sheriff's Storage Remodel Project to Simerson Construction, LLC as the lowest responsible bidder, in the amount of \$951,200.00, with a \$100,000 contingency and approve the County Manager to execute a Contract and any change orders for the same. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Letters Received:

A- Carson Water Subconservancy District's Final Budget for Fiscal Year Ending June 30, 2025.

The Carson Water Subconservancy District (CWSD) provides its Final Budget for Fiscal Year Ending June 30, 2025 for informational purposes.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

B- Nevada Division of Environmental Protection's notification of the no further action determination for Brady Power Partners related to a release of oil water mixture to the soil.

The Nevada Division of Environmental Protection (NDeP) provides notification of the no further action determination for Brady Power Partners related to a release of oil water mixture to the soil after reviewing the Report for the Request for Release/Spill Information provided by Nicholas Crosby.

NDEP has reviewed information contained in the Corrective Action file that was provided. Based on this review, no contaminants remain in soil or groundwater above action levels or remediation standards. Therefore, NDEP has determined that no further assessment or remediation is required to be protective of human health and the environment. NDEP may re-evaluate this decision if conditions at the site change or if new or previously unidentified information becomes available.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

C- Department of Taxation's letter approving Churchill County's Final Budget for Fiscal Year 2024-2025.

The Department of Taxation provides a letter stating it has reviewed Churchill County's Final budget for Fiscal Year 2024-2025 and find the budget to be in compliance with the law and appropriate regulations.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

D- Nevada Division of Environmental Protection's notice of the renewal of a Class II Air Quality Operating Permit for New Millennium Building Systems, LLC.

The Nevada Division of Environmental Protection provides notice of the renewal of a Class II Air Quality Operating Permit for New Millennium Building Systems, LLC. The facility is located at 8200 Woolery Way in Fallon, Nevada. Persons wishing to comment regarding this proposed action or to request a hearing should submit their comments or request in writing as outlined in the notice.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Old Business:

A- Consideration and possible action re: Renewal of a Professional Services Contract with Sevon Consulting, LLC, on an as-needed hourly basis at the rate of \$75.00 per hour, for the provision of services acting as Churchill County's Appointed Counsel Program Coordinator to support its Indigent Defense Services Program, effective July 1, 2024 through June 30, 2025.

Pursuant to NRS 260.010(7)(B) & NRS 260.070(2), the Board of Churchill County Commissioners adopted an updated Indigent Defense Plan for FY25. The plans are developed in coordination with the Department of Indigent Defense Services, the Churchill County Public Defender, and the County Manager. Sevon Consulting, LLC first contracted with the county, effective July 1, 2022 to serve as the Appointed Counsel Program Coordinator and, subsequently, the board approved a contract renewal for FY24. Contracts have each been for a one-year period.

The scope of services provided to the county is important in ensuring we are in compliance with statutory requirements for indigent defense. Therefore, the County Manager proposes renewing a professional services Contract with Sevon Consulting, LLC for another one-year period, commencing July 1, 2024 through June 30, 2025. The contractor will perform work as directed by the County Manager or his designee and shall report to the County Manager's Office. A detailed Scope of Work 'Exhibit A' is provided and made part of the proposed Contract. The contract terms and rate remain the same as FY24.

FISCAL IMPACT: While work on the Contract is performed on an "as-needed" basis and paid hourly, the total annual cost is unknown as it depends upon workload. As of the date of this report, 11 invoices from Sevon Consulting, LLC have been paid for work performed from July 2023 through May 2024 totaling: \$13,226.25, which averages \$1,202.38 per month. It is also important to note that these Contract expenditures count toward the county's total Indigent Defense expenditures and, once our "annual base" amount is exceeded, the county qualifies for reimbursement from DIDS.

EXPLANATION OF IMPACT: \$75.00 per hour.

FUNDING SOURCE: Indigent Defense/Professional Fees - DIDS: 100-248-56920

ACTION REQUESTED: Accept

Joseph Sanford, Civil Deputy District Attorney, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve renewal of a Contract with Sevon Consulting, LLC, for Fiscal Year 2025, for the provision of Professional Services acting as Churchill County's Appointed Counsel Program Coordinator to support its Indigent Defense Services Program and to authorize the County Manager to execute it. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

New Business:

A- Consideration and possible action re: Canvass of the 2024 Churchill County Official Primary Election held on June 11, 2024.

As required by N.R.S. 293.387(1), a Canvass of the Votes of the Official Churchill County Primary Election held on Jun 11, 2024 must be completed by the Churchill County Board of Commissioners within 10 working days following the election. In making the Canvass, the board shall:

- A. Note separately any clerical errors discovered; and
 - B. Take account of the changes resulting from the discovery, so that the results declared represents the true vote cast.
3. The County Clerk shall, as soon as the result is declared, enter upon the records of the board an Abstract of the result, which must contain the number of votes cast for each candidate. The board, after making the Abstract, shall cause the County Clerk to certify the Abstract and, by an order made and entered into the Minutes of the proceedings, to make:
- A. A copy of the certified Abstract; and
 - B. A mechanized report of the Abstract in compliance with regulations adopted by the Secretary of State and transmit them to the Secretary of State not more than 7 working days after the election.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Linda Rothery, Clerk/Treasurer, made this presentation as outlined above. She said I am asking for approval of the Canvass of Votes but can also answer any questions.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to accept the Canvass of the Votes of the Official Churchill County Primary Election held on June 11, 2024 and directing the Clerk to enter an Abstract of the result as required by statutes. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Approval of the Fiscal Year End Monetary Transfers for the Fiscal Year Ending June 30, 2024.

Included in the Final Budget for Fiscal Year 2023-24, approved by the Commissioners, were current year monetary transfers. In addition to these approved monetary transfers, the Comptroller's Office is now recommending: a transfer of the opioid settlement funds previously put into the Social Services Fund to be moved to the Opioid Settlement Fund in the amount of \$219,835.59; the transfer of \$1,000,000 from the Capital Projects Fund to reimburse the General Fund for the consulting costs previously incurred for the Navy FRTC Modernization; and reduce the transfer between the Administrative Assessment Fund and the Extraordinary Repairs Fund by \$5,000 due to lower revenues.

FISCAL IMPACT: Transfer between funds no fiscal impact

EXPLANATION OF IMPACT: As outlined.

FUNDING SOURCE: As outlined.

ACTION REQUESTED: Accept

Sherry Wideman, Comptroller, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the Fiscal Year End Monetary Transfers per the Comptroller's recommendation. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of automatic Budget Augmentation #1 for Grants for Fiscal Year 2023-2024.

Churchill County has received various grants during Fiscal Year 2023-24. The proposed automatic budget augmentations allows for budget transfers in accordance with NRS 354.598005(3) as follows:

3. Nothing in NRS 354.470 to 354.626, inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.

The budget will be augmented as outlined in the attachment to the report.

FISCAL IMPACT: Augmentations to reflect the grants received.

EXPLANATION OF IMPACT: Grant funding has been received and the budget will be augmented accordingly.

FUNDING SOURCE: Various grants see attachment.

ACTION REQUESTED: Accept

Sherry Wideman, Comptroller, made this presentation as outlined above for the following transfers:

Churchill County Grant Augmentations #1 FY 6-30-2024									
Department	Grant Description	Revenue account	Grant Amount	Account Description	Exp Account Number	Final Budget	Increase	Decrease	Adjusted Budget
170-Elections	ELECTIONS REBURSEMENTS	100-170-35882	105,000	ELECTIONS COSTS	100-170-53200	15,000	105,000		120,000.00
230-Emergency Mgt	DEROILEPC - EQUIPMENT	100-000-32723	25,000	DEROILEPC - EQUIPMENT	100-230-57080	30,000	25,000		55,000.00
241-District Court	AMERICAN RESCUE PLAN ACT 2021	100-000-32741	25,000	CASA EXPENDITURES	100-241-51560	43,000	25,000		68,000.00
220-Social Services	AMERICAN RESCUE PLAN ACT 2021	220-000-32742	1,100,000	MEDICAL BUILDING	220-425-75330	-	1,100,000		1,100,000.00
220-Social Services	HRNH-HOMELESS PROJECT	220-000-32757	1,200,000	HRNH-HOMELESS PROJECT	220-428-52767	-	1,200,000		1,200,000.00
220-Social Services	DPFH PUBLIC HEALTH COVID	220-000-32735	180,000	CAPITAL OUTLAY EQUIPMENT	220-424-75100	72,000	180,000		252,000.00
399-CNVHD	FUND FOR HEALTHY NEVADA	399-399-32732	200,000	FUND FOR HEALTHY NEVADA	399-399-52765	-	200,000		200,000.00
551-Library	MDC GRANT REVENUE	240-000-32918	6,000	NON-FEDERAL GRANT EXP	240-551-55918	-	6,000		6,000.00
551-Library	LSTA FED GRANT REV	240-000-32970	8,500	LSTA FED GRANT EXP	240-551-58080	-	8,500		8,500.00
551-Library	COLLECTION DEVELOP GRANT	240-000-32910	7,120	AV/BOOKS/AUDIO	240-551-50400	-	7,120		7,120.00
			2,751,620	-	-	145,000	2,751,620	-	2,896,620

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve and note in the Minutes the automatic augmentation for grants received by Churchill County for Fiscal Year Ending June 30, 2024. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Budget Transfer #1 for Fiscal Year 2023-2024.

In accordance with the Local Government Budget Act, the Comptroller's Office would like to submit to the Board of County Commissioners Budget Transfer #1 for Fiscal Year 2023-24. In accordance with the Act, the reason for the transfers and the transfers must become part of the official Minutes of the meeting. As such, the transfers are to adjust the Budget to more accurately reflect the estimated expenditures within the funds based on the needs determined by the various departments. The transfers do not increase the overall appropriation with the various funds. See attachment for details.

FISCAL IMPACT: No increase in the overall Budget are requested in these transfers.

EXPLANATION OF IMPACT: The transfers will adjust the Budget to more accurately reflect the estimated expenditures by the various departments within the various functions at the fund level.

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Sherry Wideman, Comptroller, made this presentation as outlined above for the following transfers:

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**Churchill County
Budget Transfers #1
FY 6-30-24**

<u>Department</u>	<u>Description</u>	<u>Account Number</u>	<u>Final Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Adjusted Budget</u>
General Fund						
Expenditures						
Department: 130 - RECORDER	TRAVEL AND SUBSTANCE	100-130-58600	\$ 2,800	\$ 1,600	\$ -	\$ 4,400
Department: 135 - RECORDS & MICROFILMING	REPAIRS/MAINT-EQUIPMENT	100-135-57800	\$ 4,185	\$ -	\$ 1,600	\$ 2,585
Department: 150 - COUNTY MANAGER	OTHER SAL & WAGES	100-150-40200	\$ 171,901	\$ 36,000	\$ -	\$ 207,901
Department: 175 - HUMAN RESOURCES	SALARIES-DEPT HEAD	100-175-40100	\$ 140,980	\$ -	\$ 36,000	\$ 104,980
Department: 150 - COUNTY MANAGER	RETIREMENT	100-175-45100	\$ 132,716	\$ 9,000	\$ -	\$ 141,716
Department: 175 - HUMAN RESOURCES	RETIREMENT	100-135-57800	\$ 61,567	\$ -	\$ 9,000	\$ 52,567
Department: 201 - SHERIFF OFFICE	PRISONER MEDICAL CARE	100-201-56840	\$ -	\$ 110,000	\$ -	\$ 110,000
Department: 201 - SHERIFF OFFICE	OTHER SAL & WAGES	100-201-40200	\$ 3,739,116	\$ -	\$ 110,000	\$ 3,629,116
General Fund			\$ 4,253,267	\$ 156,600	\$ 156,600	\$ 4,253,267
					\$ -	
Parks and Recreation						
Expenditures						
Parks and Rec - Admin	VEHICLE REPAIRS	245-301-59760	\$ 500	\$ 3,000	\$ -	\$ 3,500
Parks and Rec - Admin	OTHER SAL & WAGES REG	245-301-40200	\$ 150,479	\$ -	\$ 28,000	\$ 122,479
Parks and Rec - Admin	RETIREMENT	245-301-45100	\$ 97,639	\$ -	\$ 17,000	\$ 80,639
Parks and Rec - Parks	SAL & WAGES - PART-TIME	245-302-40250	\$ 36,964.00	\$ -	\$ 17,000	\$ 19,964
Parks and Rec - Parks	RETIREMENT	245-302-45100	\$ 15,076.00	\$ -	\$ 5,000	\$ 10,076
Parks and Rec - Admin	CAPITAL OUTLAY-EQUIPMENT	245-301-75100	\$ 10,000	\$ -	\$ 3,000	\$ 7,000
Parks and Rec - Rec Athletics	CARE SUMFUN	245-303-57115	\$ 8,000	\$ 5,000	\$ -	\$ 13,000
Parks and Rec - Fairgrounds	OTHER SALARY & WAGES	245-302-40200	\$ 98,783	\$ -	\$ 11,700	\$ 87,083
Parks and Rec - Fairgrounds	REPAIR MAINT EQUIPMENT	245-304-57800	\$ 15,000	\$ 40,000	\$ -	\$ 55,000
Parks and Rec - Fairgrounds	CAPITAL OUTLAY-EQUIPMENT	245-304-75100	\$ 25,000	\$ -	\$ 1,300	\$ 23,700
Parks and Rec - Civic Center	OTHER SAL & WAGES CYT	245-306-40300	\$ -	\$ -	\$ -	\$ -
Parks and Rec - Civic Center	CAPITAL OUTLAY-EQUIPMENT	245-306-75100	\$ 60,000	\$ -	\$ -	\$ 60,000
Parks and Rec - Pool	CHEMICALS	245-307-51550	\$ 12,000	\$ 35,000	\$ -	\$ 47,000
Parks and Rec - Pool	UTILITIES-GAS	245-307-59400	\$ 32,750	\$ -	\$ -	\$ 32,750
Parks and Rec			\$ 562,191	\$ 83,000	\$ 83,000	\$ 562,191
					\$ -	
AB 65 Court Fee Fund						
Expenditures						
AB 65 Court Fee Fund	OTHER SAL & WAGES-REG	265-265-40200	\$ -	\$ 2,000	\$ -	\$ 2,000
AB 65 Court Fee Fund	MEDICARE	265-265-45500	\$ -	\$ 100	\$ -	\$ 100
AB 65 Court Fee Fund	CAPITAL OUTLAY	265-265-75150	\$ 100,000	\$ 30,000	\$ -	\$ 130,000
AB 65 Court Fee Fund	CONTRACTED SERVICES	265-265-52400	\$ 569,750	\$ -	\$ 32,100	\$ 537,650
AB 65 Court Fee Fund			669,750.00	\$ 32,100.00	\$ 32,100.00	669,750.00
E-911 Fund						
Expenditures						
E-911 Fund	PSAP CHARGES EXPENDITURE	311-311-55760	\$ 43,000	\$ 50,000	\$ -	\$ 93,000
E-911 Fund	CAPITAL OUTLAY-EQUIPMENT	311-311-75100	\$ 300,000	\$ -	\$ 50,000	\$ 250,000
E-911 Fund			\$ 343,000	\$ 50,000	\$ 50,000	\$ 343,000
Water Resource						
Expenditures						
Water Resource	CONTRACTED SERVICES	380-380-52400	\$ 170,000	\$ 75,000	\$ -	\$ 245,000
Water Resource	PURCHASE TDR S	380-380-78631	\$ 1,807,036	\$ -	\$ 75,000	\$ 1,732,036
Water Resource			\$ 1,977,036	\$ 75,000	\$ 75,000	\$ 1,977,036
Infrastructure Tax Fund						
Expenditures						
Infrastructure Tax Fund	CONTRACTED SERVICES	385-385-52400	\$ 10,000	\$ -	\$ 10,000	\$ -
Infrastructure Tax Fund	RESERVE FOR CAP IMPRV	385-385-71250	\$ 30,000	\$ -	\$ 30,000	\$ -
Infrastructure Tax Fund	PURCHASE TDR S	385-385-78631	\$ 200,000	\$ 40,000	\$ -	\$ 240,000
Infrastructure Tax Fund			\$ 240,000	\$ 40,000	\$ 40,000	\$ 240,000
CNHD						
Expenditures						
CNHD	OTHER SAL & WAGES-REG	390-390-40200	\$ 1,106,556	\$ -	\$ 300,000	\$ 806,556
CNHD	RETIREMENT	390-390-45100	\$ 409,680	\$ -	\$ 100,000	\$ 309,680
CNHD	CONTRACTED SERVICES	390-390-52400	\$ 234,428	\$ 400,000	\$ -	\$ 634,428
CNHD	COMPUTERS & PRINTERS	390-390-59750	\$ -	\$ 25,000	\$ -	\$ 25,000
CNHD	CAPITAL OUTLAY-EQUIPMENT	390-390-75100	\$ 25,000	\$ -	\$ 25,000	\$ -
Revenue						
CNHD	DPH- IMMUNIZATION	390-390-32738	\$ 1,527,921	\$ -	\$ 1,494,256	\$ 33,665
CNHD	CDC WORKFORCE	390-390-32765	\$ -	\$ 896,256	\$ -	\$ 896,256
CNHD	BRAE	390-390-32774	\$ -	\$ 42,000	\$ -	\$ 42,000

CNHD	FPS	399-399-32780	\$	-	\$	218,000	\$	218,000
CNHD	FLU VACCINES	399-399-32779	\$	-	\$	32,000	\$	32,000
CNHD	UNLV LEAD	399-399-32782	\$	-	\$	78,000	\$	78,000
CNHD	FFMN	399-399-32732	\$	-	\$	196,000	\$	196,000
CNHD	SAPT	399-399-32777	\$	-	\$	25,000	\$	25,000
CNHD	CORE VACCINES FOR CHILDREN	399-399-32775	\$	-	\$	67,000	\$	67,000
CNHD			\$	3,303,587	\$	1,919,256	\$	1,919,256
Building Reserve								
Expenditures								
Building Reserve	CAPS BUILDING	510-751-56115	\$	800,000	\$	-	\$	800,000
Building Reserve	CC COMM BLDG REMODEL	510-751-76115	\$	-	\$	115,000	\$	115,000
Building Reserve	RV DUMP STATION	510-751-76622	\$	-	\$	580,000	\$	580,000
Building Reserve			\$	800,000.00	\$	695,000.00	\$	695,000.00
Total Budget Transfers			\$	12,148,831	\$	3,050,956	\$	3,050,956
***No change in total County Budget								

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the budget transfers as submitted and make the transfers part of the official Minutes of the Board of County Commissioners as required by the Local Government Budget Act. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

1:25 PM E- Consideration and possible action re: Adoption of Resolution 11-2024, which seeks to augment the Fiscal Year 2023-2024 Budget in accordance with the Nevada Revised Statutes.

Provided for the board's review and consideration is Resolution 11-2024, which seeks to augment and amend the FY 23-24 Budget of the County of Churchill. The augmentation is to implement changes in the budget due to greater than anticipated opening fund balances, revenues, and unappropriated ending fund balance for capital projects. The augmentation is needed to be in compliance with the Local Government Budget Act contained in NRS 354. This is a housekeeping item for the budget. See the discussion for the details of the individual fund activities below under explanation of impacts. See related statutes regarding Budget Augmentations below:

NRS 354.598005 Procedures and requirements for augmenting or amending budget.

1. If anticipated resources actually available during a budget period exceed those estimated, a local government may augment a budget in the following manner:

(a) If it is desired to augment the appropriations of a fund to which ad valorem taxes are allocated as a source of revenue, the governing body shall, by majority vote of all members of the governing body, adopt a resolution reciting the appropriations to be augmented, and the nature of the unanticipated resources intended to be used for the augmentation. Before the adoption of the resolution, the governing body shall publish notice of its intention to act thereon in a newspaper of general circulation in the county for at least one publication. No vote may be taken upon the resolution until 3 days after the publication of the notice.

(b) If it is desired to augment the budget of any fund other than a fund described in paragraph (a) or an enterprise or internal service fund, the governing body shall adopt, by majority vote of all members of the governing body, a resolution providing therefor at a regular meeting of the body.

2. A budget augmentation becomes effective upon delivery to the Department of Taxation of an executed copy of the resolution providing therefor.

3. Nothing in NRS 354.470 to 354.626, inclusive, precludes the amendment of a budget by increasing the total appropriation for any fiscal year to include a grant-in-aid, gift or bequest to a local unit of government which is required to be used for a specific purpose as a condition of the grant. Acceptance of such a grant and agreement to the terms imposed by the granting agency or person constitutes an appropriation to the purpose specified.

4. A local government need not file an augmented budget for an enterprise or internal service fund with the Department of Taxation but shall include the budget augmentation in the next quarterly report.

FISCAL IMPACT: As outlined.

EXPLANATION OF IMPACT: Local governments are prohibited from exceeding approved appropriations. Any excess expenditures greater than appropriation would result in an apparent violation of NRS and would be noted in our independent auditor's report. The General Fund augmentation of \$403,000 mainly for Commissioners' chamber upgrades; Public Defender payroll, benefits, furniture, and security; contracts for Facilities; JPO retirement benefits; Planning Department software; and capital outlay for the Cemetery and the Public Defender. An augmentation to Social Services in the amount of \$135,000 for wages, benefits and contracts. Fire Equipment Apparatus Fund augmentation of \$10,000 for the final cost of the new engines. Road Department of \$30,000 for fleet maintenance capital outlay. Also, augmentations to Parks & Recreation of \$310,000 to cover part-time wages in Recreation Athletics, and operating costs for the Pool, Parks, and the Civic Center; \$25,000 Restitution Fund; \$20,000 to the Water Resource Fund for the district water fees; \$145,000 Opioid Settlement Fund to establish a budget for the new fund; \$178,000 in the Infrastructure Tax fund to help cover County cost of TDR program; \$800,000 in the Building Reserve fund to cover cost of Public Defender building remodel and various building purchases; and \$185,000 to the Extraordinary Repairs Fund for JPO Detention camera system. See attachment for more details. FUNDING SOURCE: Greater than anticipated beginning fund balances, revenue resources, and unappropriated ending fund balance for capital projects.

ACTION REQUESTED: Adopt

A RESOLUTION TO AUGMENT AND AMEND THE 2023-2024 BUDGET OF THE COUNTY OF CHURCHILL, NEVADA, AND OTHER MATTERS PROPERLY RELATING THERETO.

Sherry Wideman, Comptroller, made this presentation as outlined above.

Chair Getto said when do we expect the Department of Indigent Defense Services (DIDS) to make the reimbursement? County Manager Barbee said they can't directly reimburse the cost of the improvements on the building but we can charge a lease, so we are putting a lease fee in the ongoing costs that can be reimbursed through DIDS.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to adopt Resolution 11-2024, which augments the Fiscal Year 2023-2024 Budget in accordance with the provisions of the Local Government Budget Act in NRS Chapter 354. Furthermore, directing the Comptroller's Office to forward the necessary documentation to the Department of Taxation to be in compliance with the applicable Nevada Revised Statutes. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Approval of a Settlement Agreement with Kroger for opioid related claims pursuant to the One Nevada Agreement.

Kroger has reached a settlement with most governmental entities on a national basis. Nevada's share will be approximately \$26,718,162.19 payable over 11 years. Churchill County, as a signatory to the One Nevada Agreement, will be entitled to a portion of the settlement equating to approximately \$10,624.27 per year for 11 years, totaling to \$116,867. This settlement is recommended by staff for approval and will be subject to the same terms as similar settlements under the One Nevada Agreement.

FISCAL IMPACT: \$10,624.27 per year for 11 years.

EXPLANATION OF IMPACT: \$10,624.27 per year for 11 years.

FUNDING SOURCE:

ACTION REQUESTED: Accept

Joseph Sanford, Civil Deputy District Attorney, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve and direct the Chair to sign a Settlement Agreement with Kroger pursuant to the One Nevada Agreement. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

G- Consideration and possible action re: Approval of a revised Job Description and Pay Grade for the Building Official.

The current structure for the county has the Building Department as a stand-alone department with the Building Official as the Department Head. The revised organizational structure of the county will position the Building Department under the oversight of the Public Works, Planning and Zoning Department and, subsequently, under the oversight of the Public Works Director.

NRS 278.570 states: "The governing body of any city or county may provide for the inspection of structures and the enforcement of the zoning regulations and building codes by means of the withholding of building permits. For the purpose of the inspection of structures and the enforcement of building codes by means of the withholding of building permits, the governing body may establish and fill a position of city or county building official, and may fix the compensation attached to the position, or may authorize an administrative official of the city or county to assume the functions of the position in addition to his or her customary functions. A building official must comply with the requirements for certification and continuing education

established pursuant to NRS 278.577."

This position is not required to be a Department Head position and, as such, the revised job description has removed the Department Head responsibilities such as budget preparation and hiring and termination authority. The position was also changed from an exempt to a non-exempt position.

FISCAL IMPACT: None, beyond what was approved in the FY24-25 budget.

EXPLANATION OF IMPACT: There is no impact as the position was budgeted in the FY24-25 budget.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the revised job description for Building Official, assign it to Pay Grade 61, and authorize the hiring for the position. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

H- Consideration and possible action re: Approval of the Pay Tables for Fiscal Year 2024-2025.

Pay Tables are approved each Fiscal Year (FY) to provide direction on the correct rates of pay for Churchill County employees. The Pay Tables for FY 24-25, for most employees, remain unchanged from the previous years pay rates. The Deputies and Sergeants have collective Bargaining Agreements (CBAs), which do not expire until June of 2025. Their CBAs call for a 6% increase for FY 24-25. Employees who work in Dispatch have CBAs, which do not expire until June of 2025. Their CBA's call for an increase of 2.0% for FY 24-25. The Pay Tables also reflect the new Nevada minimum wage of \$12.00/hour. This affected the Pay Tables for our interns, Camp Counselors, Recreation Leaders, and Lifeguards.

FISCAL IMPACT: None, beyond what was approved in the FY 24-25 budget.

EXPLANATION OF IMPACT: Tables reflect what was approved in the FY 24-25 budget.

FUNDING SOURCE: General and other funds as appropriate.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Pay Tables for Fiscal Year (FY) 24-25 as submitted, effective July 8, 2024, reflecting the following: 1. No increase to the Grade/Step table as no general adjustment was approved in the budget; 2. An increase in base pay for Lifeguards using \$14.17/hour for base pay to comply with the new Nevada minimum wage and to stay market competitive; 3. Moving Camp Counselors from Grade 18 to Grade 23 to comply with the new Nevada minimum wage and to stay market

competitive; 4. Moving Recreation Leader I and Recreation Leader II from Grade 23 and Grade 25 to Grade 28 and Grade 30, respectively, in order to maintain the Grade gap with the Camp Counselors; and 5. An increase in base pay for Interns, using \$12.00/hour as the base rate of pay to comply with the new Nevada minimum wage. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

I- Consideration and possible action re: Approval of Job Description and Pay Grade for Human Resource Generalist and reclassification of Kim Brontsema, Human Resources Specialist, to the new position, effective July 8, 2024.

The current HR Specialist has worked for the county for two years and has learned many of the day-to-day functions of the HR Department. The HR Specialist position was created to allow the hiring of someone who did not specifically have HR experience. Now that the current HR Specialist has two years of direct HR experience, has completed numerous HR training courses, and has obtained her national HR certification (SHRM-CP), it seems appropriate to reclassify the position to an HR Generalist. An HR Generalist typically undertakes a broad range of HR-related responsibilities rather than specializing in one line of work. The HR Generalist requires a minimum of two years of HR experience. Her experience with the county performing HR functions will be an immense help to the new Assistant County Manager/HR Director and the new HR Manager.

FISCAL IMPACT: None, beyond what was approved in the FY24-25 budget.

EXPLANATION OF IMPACT: There is no impact as the position was budgeted in the FY24-25 budget.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the job description for Human Resource Generalist, assign it to Pay Grade 50, and to reclassify Kim Brontsema, Human Resources Specialist, to the position, effective July 8, 2024. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

J- Consideration and possible action re: Approval of Job Description and Pay Grade for Human Resources Manager.

Since the retirement of Geof Stark, the previous Human Resources Director, the HR Department finds itself shorthanded to handle the Human Resources needs for 254 current employees. By creating the Assistant County Manager/HR Director (ACM/HRD) position, the county was able to fill the vacancy. However, the Assistant County Manager/HR Director's time is split between Human Resource Department and County Manager Office functions. The need for a full-time position to oversee the HR department still exists.

This higher-level HR position will have responsibility for the day-to-day functioning of the HR Department. While the ACM/HRD will have overall responsibility for the department, someone

with a deeper HR background and experience will be needed to handle higher level HR functions within the department.

FISCAL IMPACT: None, beyond what was approved in the FY24-25 budget.

EXPLANATION OF IMPACT: There is no impact as the position was budgeted in the FY24-25 budget.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the job description for Human Resources Manager, assign it to Pay Grade 68, and authorize the hiring for the position. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

K- Consideration and possible action re: Approval of Job Description and Pay Grade for a Senior Legal Secretary and reclassification of Emily Tunsil, Legal Secretary, to the new position in the Public Defender's Office, effective July 8, 2024.

Currently, the Public Defender has two legal secretaries. With the addition of five Deputy Public Defender I positions resulting from the Nevada Department of Indigent Defense requirements, the Senior Legal Secretary will be charged with leading the legal administrative efforts of the Public Defender's Office. The job responsibilities are outlined in the job description provided.

Ms. Tunsil has been employed with the county since February of 2020 and has served as the Legal Secretary in the Public Defender's Office since April of 2021. As the most senior legal secretary in the Public Defender's Office, Ms. Tunsil has the experience that is necessary for this position.

FISCAL IMPACT: None, beyond what was approved in the FY24-25 budget.

EXPLANATION OF IMPACT: There is no impact as the position was budgeted in the FY24-25 budget.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/HR Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the job description for a Senior Legal Secretary, assign it to Pay Grade 50, and to reclassify Emily Tunsil, Legal Secretary, to the position in the Public Defender's Office, effective July 8, 2024. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

L- Consideration and possible action re: Adoption of Resolution 13-2024 authorizing an interfund loan of up to \$1,000,000 from the General Fund to the CNHD Fund and approval of a corresponding Loan Agreement with the Central Nevada Health District.

The Central Nevada Health District operations are run through the CNHD Fund managed by Churchill County. As of June 12, 2024, there is a substantial negative cash balance in the CNHD Fund as the grant year is closing out and reimbursements are waiting to be received. Individual funds are not allowed to remain at a negative cash balance at the close of the fiscal year, so an interfund loan from the General Fund to the CNHD Fund is needed to cover the negative cash balance on June 30, 2024. The funds will be repaid to the General Fund once the grant reimbursements are received. The interfund loan is of a short-term temporary nature, ending August 31, 2024 and no interest will be charged on this loan. A corresponding Loan Agreement with CNHD has been prepared.

FISCAL IMPACT: Interfund transfer of up to \$1,000,000.

EXPLANATION OF IMPACT: The exact negative cash balance will be determined June 27, 2024.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Adopt

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHURCHILL COUNTY ESTABLISHING AN INTERFUND LOAN BETWEEN THE CNHD FUND AND THE CHURCHILL COUNTY GENERAL FUND.

Joseph Sanford, Civil Deputy District Attorney, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve Resolution 13-2024 and to approve the interfund Loan Agreement with the Central Nevada Health District. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Consent Items:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.

A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

B- Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for May 2024 showing a total of \$80,355.70 in revenue for the month.

The Public Works, Planning & Zoning Department submits its Revenue Report for the Month of May 2024 showing a total of \$80,355.70 in revenue. This report is provided for the Commissioners' review and acceptance.

FISCAL IMPACT: \$80,355.70 in revenue for the month.

EXPLANATION OF IMPACT: Fees to off-set services provided by the department.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

C- Consideration and possible action re: Building Department's Revenue Report for May 2024 totaling \$40,020.98.

The Building Department provides its Revenue Report for May 2024 for the board's consideration and acceptance. A total of \$40,020.98 was received for the month.

FISCAL IMPACT: \$40,020.98.

EXPLANATION OF IMPACT: Fees are collected for the issuance of building permits, plan reviews, inspections, etc.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

D- Consideration and possible action re: Building Permit Activity Report for May 2024.

Provided for the board's review is the report showing 30 permits issued in the month of May 2024. Included in the 30 permits are 1 single-family-dwelling permit, 3 commercial permits, 1 industrial permit, 2 manufactured home permits, and 6 septic permits.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

E- Consideration and possible action re: Recorder's Monthly Apportionment Report for May 2024 totaling \$18,444.60 in revenue.

Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for May 2024 totaling \$18,444.60 in revenue for the month.

FISCAL IMPACT: \$18,444.60 in revenue.

EXPLANATION OF IMPACT: Fees to help off-set services provided.

FUNDING SOURCE: General Fund.

ACTION REQUESTED: Accept

F- Consideration and possible action re: Notice of Burial Application received for Client #BC4EE7732, which was approved June 4, 2024.

Notification of Burial Application that was received May 10, 2024, which was approved June 4, 2024 per NRS 428.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: Social Services Indigent Fund
ACTION REQUESTED: Adopt

G- Consideration and possible action re: Notification of an Emergency Temporary Guardianship for Protected Person #24-10DC-0378.

Notification of the court approving Emergency Temporary Guardianship for Protected Person #24-10DC-0378 under NRS 159.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

H- Consideration and possible action re: Referral for Guardianship for proposed Protected Person #24-10DC-0696.

Notification of a Guardianship referral that was submitted on behalf of proposed Protected Person #24-10DC-0696. Investigation and eligibility will be conducted per county policy and NRS 159.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chair Getto reported on the following topics:

- I was on vacation, so I have nothing to report.

Commissioner Heath reported on the following topics:

- Museum Board meeting on Monday.
- Tonight, I will have a Stillwater Conservation District meeting.

Commissioner Scharmann had nothing to report.

County Manager Barbee reported on the following topics:

- I got the opportunity right before this meeting to meet with the folks that are putting on the big roping. The barrel race is happening right now. Following the bronc event that was on Tuesday night, starting this weekend and all through next week, will be the team roping. If you get an opportunity, the public is welcome. There are lots of booths and concessions. That will end on Friday with deGolyer's big rodeo outside.
- Chris and I will be traveling to Las Vegas early next week to present to the Central Steering Committee for the SNPLMA to make our final request to get the final thumbs up on the \$31M for the 3C but also to request they fund all eligible projects that are in front of them, which would then add back in the Oser Park and the North Maine Ballfield. I'm not so sure on those last two but we look to be in good shape moving forward with \$31M to be funded this next federal fiscal year.

Comptroller Wideman had nothing to report.

Civil Deputy District Attorney Sanford had nothing to report.

Clerk/Treasurer Rothery reported on the following topics:

- We just finished up a successful 2024 Primary Election and I thank all staff and election workers for all they do during elections. There is no way we could get this done without the volunteers.
- We are heading into our General Election preparations.
- I have the fiscal year end coming up, which is also my new tax year, so I will be doing that in the next couple of weeks.
- We have already started our 2025 Legislative talks. We have some bills and are talking to Legislators to get some of that stuff put in.

Sheriff Hickox reported on the following topics:

- At the last Legislative Session, there were some rules changing in regard to voting for inmates. We worked on that and we testified before the Legislature about that. During that time, the ACLU stated that they were intending to sue almost every county because people were not replying promptly or correctly to the law or their requests for information. We did not want to be in that boat, so we worked closely with the ACLU, the DA's Office, and the Clerk's Office and we kept refining our policies until we got every aspect of the bill met. The ACLU was happy with that.
- We filed our report as required by law, 2 days after voting. We have received confirmation that it was received and accepted. We also received a thank you from the

ACLU for our work there. There was one county that said they would not file the report and they weren't going to work with them because they didn't have anyone designated as a jail administrator, which seemed odd and in your face to challenge people to a lawsuit when you don't need to. We chose not to go that route.

- I met with the agency on the wildfire behind Cold Springs. I got a brief on what started it, how large it was, and what actions they were taking to fight it. I met with the fire fighters and thanked them for their work on the fire.
- About a year or more ago, there was a grant that came out for virtual crisis care. It was on a tablet, which would be placed with patrolmen. If they met someone who was in crisis or at risk of committing suicide that had not actively taken those steps to commit suicide, through the use of that tablet they could connect the person with a care provider to talk to them and get a recommendation for that person for further care or if they needed to be taken into custody. Churchill County was not initially part of that. We were not sure how it would work. It has worked pretty well in other counties and it provides a level of care that we do not have here in Churchill County. Therefore, we have reached out to them. They will be providing us with the tablets. There is no cost associated with it. To enhance that program, we purchased some printers for the cars so that they can print off the continuity of care information and provide it to the subject who needs the mental health services. Hopefully, we will have that program kicked off in a month or so. We will receive those next week and will receive in-house training. It provides us with the option for another level of care in the community. We met with Lana Robards and explained it to her, as well. She is excited about the opportunity to reach more people. The Tribal Police are already on board with this and are implementing it out there, with some success.
- We have been working for several years with our in-house communications program, Securus, for the inmates to enhance some programs on the tablets that we have for them now. During the Western States Sheriff's Association Conference, we found a company that works with Securus that will provide all of the necessary programs for it. We have been working with them and will have those programs implemented by the end of July. Those programs will provide us with the opportunity to have the inmates purchase a booklet, a workbook, which is a \$4 charge. If they can't afford it, it will be provided to them. They can access programs for anger management, how to be a Dad, DUI classes, etc. Once they complete these classes, they can give us a code and we can print off a certificate. That can then be presented to the courts, the District Attorney's Office, or to the Public Defender, as needed. We intend to have some briefing meetings with them. We are also meeting with Social Services, who does the FASTT Program, so they can make recommendations for people to go through those classes or training. We are hoping this will help with recidivism.

- We had issues with our boat at the end of last year. We spent time over the winter doing repairs to the boat. They took the boat out yesterday and it came back with a clean bill of health. We replaced both the steering and throttle controls and it cleared up the issues.
- We had a Search and Rescue meeting the other day. They are up on their training. They have a few members that haven't shown up in quite a while, so they will be reaching out to them to try to figure out if they are still on the roll books. The number of active members might change a little bit.
- We met with Premedium to try to get to where we can do our CCW programming online. People will then be able to go online to set up an appointment for fingerprinting. I met with the Stillwater Firearms Association to brief them on that. There were a few members who were not receptive because they do not like computers and technology but most were excited about that. We reached out to our instructors in the county to make them aware of this option.
- We met with the CCW sub-committee, along with Representative Gray and a couple of instructors from Lyon County. We had members from Douglas, Humboldt, Lyon, Churchill, and a few other counties that are part of the CCW sub-committee. We had some participating via Zoom from around the state. The reason for that meeting was because there have been some questions and concerns raised statewide in regard to how certain counties are handling the CCW process. There was discussion about the fact that some of the issues are not at our level. They are definitely at a Legislative level. There are some counties that are on either extreme on how CCWs are handled, so we needed to get into a middle ground. I think that was worked out and we agreed on that. There were some issues that Assemblyman Gray was trying to push back towards the Sheriff's Association but we told him it was really more of a Legislative issue and that there had been bills presented before but they had died. He acknowledged that, so they will be working on some of those changes.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chair Getto asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 2:12 PM.

Quarterly Jail Inspection:

A- Pursuant to N.R.S. 211.020, the Commissioners will conduct the Quarterly Jail Inspection at the Churchill County Jail upon the close of meeting to inquire into the security of the jail and treatment and condition of the prisoners.

Pursuant to N.R.S. 211.020, the Commissioners will conduct the Quarterly Jail Inspection at the Churchill County Jail upon the close of meeting to inquire into the security of the jail and treatment and condition of the prisoners. A report of the inspection will be prepared and recorded. The board was unable to conduct the scheduled inspection after the June 6, 2024, meeting and this is the rescheduled inspection.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

The quarterly jail inspection was conducted and a separate report was recorded.

Approved:


Myles Getto, Chairman

Approved:


Harry "Bus" Scharmann, Vice-Chairman

Approved:


Justin Heath, Commissioner

ATTEST:

Linda Rothery, Clerk/Treasurer


Pamela D. Moore, Deputy Clerk to the Board