



**BOARD OF
COUNTY COMMISSIONERS
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

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Contact Person: Pamela D. Moore,

Deputy Clerk of the Board

E-mail: pam.moore@churchillcountynv.gov

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers,
155 North Taylor Street, Suite 145, Fallon, Nevada

DATE & TIME: June 20, 2024 at 1:15 PM **Note: Change in Date**

TYPE OF MEETING: Regularly Scheduled County Commissioners' Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to: pam.moore@churchillcountynv.gov.

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Board of County Commissioners may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.***
- IV. In the interest of time, the Board of County Commissioners reserves the right to impose uniform time limits upon matters devoted to public comment.***
- V. Any statement made by a member of the Board of County Commissioners during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and video recording is made of these meetings.***

AGENDA:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Verification of the Posting of the Agenda.**
5. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
6. **Appointments:**
 - A. Presentation of Employee Service Awards for the 2nd Quarter of 2024.
 - B. Consideration and possible action re: Acceptance of a renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from Fiscal Year 2024-2025 funds.
 - C. Consideration and possible action re: Review and approval of RO92-17A Marijuana Tax Revenue and Opioid Settlement Funding for FY25.
 - D. Consideration and possible action re: Approval of the issuance of a Notice of Award for the Churchill County Sheriff's Storage Remodel Project (PWP-CH-2024-310) to Simerson Construction, LLC as the lowest responsible bidder, in the amount of \$951,200.00, and to provide for a contingency of \$100,000.
7. **Letters Received:**
 - A. Carson Water Subconservancy District's Final Budget for Fiscal Year Ending June 30, 2025.
 - B. Nevada Division of Environmental Protection's notification of the no further action determination for Brady Power Partners related to a release of oil water mixture to the soil.
 - C. Department of Taxation's letter approving Churchill County's Final Budget for Fiscal Year 2024-2025.
 - D. Nevada Division of Environmental Protection's notice of the renewal of a Class II Air Quality Operating Permit for New Millennium Building Systems, LLC.
8. **Old Business:**
 - A. Consideration and possible action re: Renewal of a Professional Services Contract with Sevon Consulting, LLC, on an as-needed hourly basis at the rate of \$75.00 per hour, for the provision of services acting as Churchill County's Appointed Counsel Program Coordinator to support its Indigent Defense Services Program, effective July 1, 2024 through June 30, 2025.
9. **New Business:**
 - A. Consideration and possible action re: Canvass of the 2024 Churchill County Official Primary Election held on June 11, 2024.
 - B. Consideration and possible action re: Approval of the Fiscal Year End Monetary Transfers for the Fiscal Year Ending June 30, 2024.

- C. Consideration and possible action re: Approval of automatic Budget Augmentation #1 for Grants for Fiscal Year 2023-2024.
- D. Consideration and possible action re: Budget Transfer #1 for Fiscal Year 2023-2024.
- E. Consideration and possible action re: Adoption of Resolution 11-2024, which seeks to augment the Fiscal Year 2023-2024 Budget in accordance with the Nevada Revised Statutes.
- F. Consideration and possible action re: Approval of a Settlement Agreement with Kroger for opioid related claims pursuant to the One Nevada Agreement.
- G. Consideration and possible action re: Approval of a revised Job Description and Pay Grade for the Building Official.
- H. Consideration and possible action re: Approval of the Pay Tables for Fiscal Year 2024-2025.
- I. Consideration and possible action re: Approval of Job Description and Pay Grade for Human Resource Generalist and reclassification of Kim Brontsema, Human Resources Specialist, to the new position, effective July 8, 2024.
- J. Consideration and possible action re: Approval of Job Description and Pay Grade for Human Resources Manager.
- K. Consideration and possible action re: Approval of Job Description and Pay Grade for a Senior Legal Secretary and reclassification of Emily Tunsil, Legal Secretary, to the new position in the Public Defender's Office, effective July 8, 2024.
- L. Consideration and possible action re: Adoption of Resolution 13-2024 authorizing an interfund loan of up to \$1,000,000 from the General Fund to the CNHD Fund and approval of a corresponding Loan Agreement with the Central Nevada Health District.

10. Consent Items: (Action Items generally not requiring discussion or explanation)

All matters listed under the Consent Agenda are considered routine and may be acted upon by the Board of County Commissioners with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

- A. Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
- B. Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for May 2024 showing a total of \$80,355.70 in revenue for the month.
- C. Consideration and possible action re: Building Department's Revenue Report for May 2024 totaling \$40,020.98.

- D. Consideration and possible action re: Building Permit Activity Report for May 2024.
- E. Consideration and possible action re: Recorder's Monthly Apportionment Report for May 2024 totaling \$18,444.60 in revenue.
- F. Consideration and possible action re: Notice of Burial Application received for Client #BC4EE7732, which was approved June 4, 2024.
- G. Consideration and possible action re: Notification of an Emergency Temporary Guardianship for Protected Person #24-10DC-0378.
- H. Consideration and possible action re: Referral for Guardianship for proposed Protected Person #24-10DC-0696.

11. Consider Future Agenda Items.

12. Commissioner and Management Staff Reports.

13. Claims and Payroll Transmittals.

14. Public Comment.

15. Adjournment.

16. Quarterly Jail Inspection:

- A. Pursuant to N.R.S. 211.020, the Commissioners will conduct the Quarterly Jail Inspection at the Churchill County Jail upon the close of meeting to inquire into the security of the jail and treatment and condition of the prisoners.

17. Appendix.

Supporting Documentation

18. Affidavit of Posting:

STATE OF NEVADA)
 : ss.
 County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk to the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **13th day of June, 2024, between the hours of 9:00 and 11:00 AM**, at the following locations in Churchill County, Nevada:*

- 1. Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;
- 2. The Churchill County Website @ www.churchillcountynv.gov;
- 3. The State of Nevada Website @ <https://notice.nv.gov/>.

Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 13th day of June, 2024.

Renae Paholke

Renae Paholke, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at:*

http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*