MINUTES OF THE BOARD OF CHURCHILL COUNTY COMMISSIONERS

155 N. Taylor St., Fallon, NV 89406
May 15, 2024

Call to Order:

The regular meeting of the Board of County Commissioners was called to order at 1:15 PM on May 15, 2024.

PRESENT:	Commissioner Myles Getto Commissioner Harry Scharmann Commissioner Justin Heath County Manager Jim R. Barbee Comptroller Sherry Wideman Deputy District Attorney Joseph Sanford Deputy Clerk to the Board Pamela D. Moore
ABSENT:	Clerk/Treasurer Linda Rothery

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Getto asked if there was any public comment but there was none.

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk to the Board, that the Agenda for this meeting was posted on the 9th day of May, 2024, between the hours of 1:00 and 5:00 PM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Chair Getto reported that there was a typo that needs to be revised on the Agenda by swapping Items 14 and 15.

Commissioner Justin Heath made a motion to approve the Agenda as revised. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- April 17, 2024.
The Minutes of the meeting held on April 17, 2024 are presented for the board's consideration and approval.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Commissioner Justin Heath made a motion to approve the Minutes of the meeting held on April 17, 2024 as presented. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

Appointments:

A- Presentation of the 2024 Jim Regan Memorial Scholarships to the following individuals with the amount of the scholarship: Emily Bird $2,500; Hailey Guerrero $2,500; Kasey Lattin $2,500; Levi Johnson $1,500; Weina Lu $1,500; Owen McIntosh $1,000; Bryan Mendoza $1,000; Demi Tekelidis $500; and Maci Cooper $500.

Jim Regan was a former Churchill County Commissioner who served from 1989 to 2000, when he passed unexpectedly while in office. Thereafter, the Jim Regan Memorial Scholarship Fund was created. The Jim Regan Memorial Golf Tournament is held each year to fund the scholarship. Each year, scholarships are determined and posted for general Churchill County employees or their dependents.

This year, a total of nine (9) qualified Applications were received. The scholarship committee reviewed and ranked the Applications and determined how the scholarships should be awarded based upon the scholarship eligibility criteria. The board is asked to make a presentation of the 2024 Jim Regan Memorial Scholarships to the following individuals with the amount of the scholarship: Emily Bird $2,500; Hailey Guerrero $2,500; Kasey Lattin $2,500; Levi Johnson $1,500; Weina Lu $1,500; Owen McIntosh $1,000; Bryan Mendoza $1,000; Demi Tekelidis $500; and Maci Cooper $500.

FISCAL IMPACT: $13,500.00.

EXPLANATION OF IMPACT: Adequate funds are available in the Jim Regan Memorial Scholarship Fund to award these scholarships. Furthermore, the Jim Regan Memorial Golf Tournament will be held on September 21, 2024 to contribute additional money to the fund.

FUNDING SOURCE: Jim Regan Memorial Scholarship Fund.

ACTION REQUESTED: Other

County Manager Barbee announced the scholarship recipients as the Commissioners presented the scholarships as outlined above. No action was taken, as this matter was done for recognition and presentation of the scholarships only.

B- Public Hearing - Consideration and possible action re: Adoption of Bill 2024-C, Ordinance 114, an ordinance amending Title 6 of the Churchill County Code to authorize the Sheriff to release dogs at large to their owners and other matters related thereto.

The Sheriff's Office has requested an amendment to the current Churchill County Code related to dogs at large. Presently, the code requires the Sheriff, or his deputies, to transport a captured dog to the Fallon Animal Shelter to be held pursuant to city policies. This ordinance would provide discretion for the Sheriff and his deputies to release the dog back to a cooperative owner if they can be identified.

This should reduce time spent by Sheriff's deputies on these calls and reduce friction for cooperative public members who have a dog captured.

The first reading of this ordinance was held at the May 3, 2024 Board of County Commissioners' meeting. A legal notice for the public hearing was published in *The Fallon Post* on May 3, 2024 and an Affidavit of Posting is provided herewith.
FISCAL IMPACT: None expected.
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

TITLE: AN ORDINANCE AMENDING TITLE 6 OF THE CHURCHILL COUNTY CODE TO AUTHORIZE THE RELEASE OF DOGS AT LARGE TO THEIR OWNERS, AND OTHER MATTERS RELATED THERETO.

SUMMARY: AN ORDINANCE AMENDING TITLE 6 OF THE CHURCHILL COUNTY CODE THAT AUTHORIZES THE SHERIFF OR HIS DEPUTIES, IN THEIR DISCRETION, TO RELEASE A DOG DETERMINED TO BE A DOG AT LARGE DIRECTLY TO THE OWNER OF THE ANIMAL INSTEAD OF BEING REQUIRED TO TRANSPORT THE ANIMAL TO THE ANIMAL SHELTER, AND OTHER MATTERS RELATED THERETO.

Civil Deputy District Attorney Joseph Sanford made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve Bill 2024-C, Ordinance 114, as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of Child Support Hearing Master Budget for Fiscal Years 2025 and 2026, in the amount of $14,092.34 for each year.

In accordance with the Interlocal Contract, Attachment B, two years of budget requests for State Fiscal Years 2025 and 2026 are required and due to the Nevada State Central Office no later than May 31, 2024. Each Judicial District must have an approved budget on file to receive reimbursement for expenditures. To ensure budgets approved by the state are consistent with budgets approved by the County Commissioners, the Judicial Districts are asked to submit budget requests to the County Commission first and to then forward the approval to the Child Support Enforcement Unit in Central Office.

Budget requests must include back-up documentation to justify all expenditures. Any proposed increases over funding provided in the current year must include a detailed analysis and spreadsheet validating how the increased budget authority can be negated through a proportionate increase in child support obligations.

Upon approval of the annual budget by state staff, county personnel are responsible for submitting all requests for reimbursement in accordance with 2 CFR Part 225. The standardized invoice billing format must be used again this year to streamline the reimbursement process.

Compensation for Hearing Master services are reimbursed at the contractual rate, up to 100% of the actual time worked in Child Support Enforcement. Travel is reimbursed at the state rate pursuant to the State Administration Manual, Section 200.
FISCAL IMPACT: $14,092.34 each for Fiscal Years 2025 and 2026.
EXPLANATION OF IMPACT: The budgeted amount for Fiscal Years 2025 and 2026 will be $14,092.34 each year. However, the services are reimbursed by the State of Nevada.
FUNDING SOURCE: State of Nevada.
ACTION REQUESTED: Accept

Tiffany Josephs, Court Administrator, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Budget for Child Support Hearing Master services, in the amount of $14,092.34 for each of the Fiscal Years 2025 and 2026. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

D- Consideration and possible action re: Declaration of certain uncollected property taxes, in an aggregate amount of $6,095.24, as uncollectible and striking those taxes from the tax rolls.
Pursuant to NRS 361.725, the District Attorney is required to deliver to the County Auditor a statement of the delinquent taxes. The statement is required to be filed with the Clerk of the Board of County Commissioners. The County Commissioners are required to strike those taxes that cannot be collected. Provided is a spreadsheet detailing those taxes that have been deemed by the Churchill County Assessor and the Churchill County District Attorney as unable to be collected. The NOTES section of the spreadsheet indicates the reasons why the specific tax cannot be collected but, in most cases, the responsible party is out of business, bankrupt, without assets to seize, and/or unable to be contacted or located. The total amount of taxes owed that will be removed from the rolls is $6,095.24. All prior efforts to collect the taxes have been unsuccessful. Given the amounts owed by each individual, the cost of further collection efforts in staff time and the likelihood of collecting the money, it is recommended that the board strike the listed uncollected taxes. The cost associated with pursing legal action for collection is not warranted.
FISCAL IMPACT: $6,095.24
EXPLANATION OF IMPACT: The fiscal impact of $6,095.24 represents the amount of tax revenue that will be stricken from the rolls by this action. It is not anticipated that any efforts made by the Churchill County would be successful in collecting this amount of money were further collection efforts pursued.
FUNDING SOURCE: General Fund.
ACTION REQUESTED: Accept

Civil Deputy District Attorney Jeff Weed made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to strike the uncollected taxes from the tax roll as set forth by the 2024 Uncollectible Delinquent Amounts spreadsheet in an aggregate amount of $6,095.24. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

E- Consideration and possible action re: Approval of the Interlocal Agreement between Churchill County and the Central Nevada Health District regarding Supportive and Health and Administrative Services from July 1, 2024 to June 30, 2026, in the amount of $81,698 for the period of July 1, 2024, to June 30, 2025, and in the amount of $103,838 for the period of July 1, 2025, to June 30, 2026.

Churchill County and the Central Nevada Health District (CNHD) are currently operating under an Interlocal Agreement substantially similar to the Interlocal Agreement now before the board. The current Agreement terminates on June 30, 2024 and a new Agreement is needed if Churchill County is to continue providing services to the CNHD. The primary purpose of this Agreement is the provision of supportive and health and administrative services provided by Churchill County to the CNHD to help improve the quality of life, health, and well-being of the CNHD members, including Churchill County. Supportive services provided to the CNHD include fiscal services provided by the Churchill County Comptroller's Office, legal services provided by the Churchill County District Attorney's Office, human resource services provided by the Churchill County Human Resources Department, clerk/treasurer services provided by the Churchill County Clerk/Treasurer's Office, and information technology services provided by the Churchill County Information Technology Professional. Health and administrative services include the provision of Churchill County employees provided to the CNHD for health and administrative services for the CNHD.

The Agreement term is from July 1, 2024 to June 30, 2026. The CNHD will pay Churchill County for the services provided in the amount of $81,698 for the period of July 1, 2024 to June 30, 2025 and in the amount of $103,838 for the period of July 1, 2025 to June 30, 2026. The $81,698 for the period of July 1, 2024 to June 30, 2025 is based on what CHND paid last year for services. The $103,838 for the period of July 1, 2025 to June 30, 2026 is based upon the removal of services provided by the Churchill County Public Information Officer and the addition of services provided by the Churchill County Clerk/Treasurer's Office and the Churchill County Information Technology Professional. The $103,838 represents the sum of 25% of the yearly salary, not including benefits, for each of the following Churchill County employee positions utilizing step 8 on the pay scale/range for each position: Senior Civil Deputy District Attorney, Chief Deputy Clerk/Treasurer, Information Technology Professional, Human Resources Coordinator, and Accounting Specialist. This Agreement went before the CNHD Board on May 9, 2024.

FISCAL IMPACT: $185,536 paid to Churchill County.

EXPLANATION OF IMPACT: The Central Nevada Health District will pay Churchill County $185,536 for services provided from July 1, 2024 to June 30, 2026.

FUNDING SOURCE:

ACTION REQUESTED: Accept

Civil Deputy District Attorney Jeff Weed made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Interlocal Agreement between Churchill County and the Central Nevada Health District regarding Supportive and Health and Administrative Services from July 1, 2024 to June 30, 2026, in the amount of $81,698 for the period of July 1, 2024 to June 30, 2025, and in the amount of $103,838 for the period of July 1, 2025 to June 30, 2026. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

F- Consideration and possible action re: Adoption of Resolution 9-2024 declaring the sale of property located at 405 S. Harmon Road, Fallon, Nevada, APN 007-932-35, for economic development purposes to be in the best interest of the public, and approval of a Real Estate Purchase Agreement to sell the property in the amount of $60,000.
Churchill County currently owns 405 S. Harmon Road, Fallon, Nevada, APN 007-932-35, a 30 acre parcel abutting commercial property at Harmon Junction. The property is suitable for commercial development given its proximity to Highway 50. The county had the property appraised and the value of the land was determined to be $60,000, owing partially to a lack of permanent easements to utilize water for agricultural purposes. The water associated with the property will be removed prior to closing and placed in the county's temporary use program.

The purchaser of the property is a holding company for Hat Creek Construction. The Purchase Agreement establishes a requirement for the property to be developed into a commercial construction facility, with construction to begin within 5 years. The development of the property for these purposes will increase the taxable value of the property, encourage economic development in the area, and provide an additional source of construction services for the county and local businesses.
FISCAL IMPACT: $60,000 in revenue from the sale.
EXPLANATION OF IMPACT: $60,000 in revenue from the sale.
FUNDING SOURCE: Building Reserve Fund
ACTION REQUESTED: Adopt

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHURCHILL COUNTY FINDING SALE OF APN 007-932-35 FOR ECONOMIC DEVELOPMENT TO BE IN THE BEST INTEREST OF THE PUBLIC.

Civil Deputy District Attorney Joseph Sanford said I will start off by making a correction, as I have been informed that the Assessor's Parcel Number 007-932-25 has been retired. It was aggregated as a Reversion to Acreage and is now APN 007-932-35 and represents the combining of four parcels that make up this entire 30 acres into one number. Essentially, the purpose of this Resolution, as well as this Agreement, is to sell property currently held by Churchill County along South Harmon Road near Harmon Junction adjoining the commercial property to Hat Creek Construction or their holding company, in this case, TLT Enterprises, and they intend to build a construction operations facility there. It could be an equipment lot, hopefully, an office, and things of that nature in the future. This would require, at the time that they proceed with construction, rezoning of the property to C-2, which it adjoins.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to adopt Resolution 9-2024 declaring the sale of property located at 405 S. Harmon Road, APN: 007-932-35, for economic development to be in the best interest of the public, approving the Real Estate Purchase Agreement as presented, and authorizing the County Manager to execute all required documents to finalize the sale. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Letters Received:

A- Bureau of Land Management's publication of the Draft Environmental Impact Statement (EIS) for the Rhyolite Ridge Lithium-Boron Mine Project and notification of public meetings for this project.

The Bureau of Land Management provides notification of the publication of the Draft Environmental Impact Statement (EIS) for the Rhyolite Ridge Lithium-Boron Mine Project and notification of public meetings for this project.

The Draft EIS, Supplemental Information Report, and Supplemental Environmental Reports are available at the project's website at: https://eplanning.blm.gov/eplanning-ui/project/2012309/510. These documents are available for public review and comment, which will conclude on June 3, 2024.

The BLM will be hosting three public meetings on May 5, May 7, and May 9, 2024 as listed in the notification letter.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

B- Nevada Division of Environmental Protection's concurrence with the Draft 2023 Annual Inspection Report, for Naval Air Station's Restoration Sites 5, 18, 20, 21, and 22.

The Nevada Division of Environmental Protection (NDEP) provides notification of its concurrence with the Draft 2023 Annual Inspection Report for Naval Air Station's Restoration Sites 5, 18, 20, 21, and 22.

The 2023 annual inspection activities included an annual land use control inspection at IRP Site 5, landfill inspections of the four LFOU Sites, and groundwater level gauging at three of the four monitoring wells located at IRP Site 18. The annual inspections, observations, and measurements were generally consistent with those previously reported.

The Draft Report recommends the following:

1. Continue the LUC and landfill inspection program to monitor for site control, minor soil erosion, and vegetation loss.
2. Continue the maintenance program to ensure that landfill controls are protective of human health and the environment, including visual monitoring of the construction/debris stockpiles at IRP Sites 20, 21, and 22. In addition, erosion control measures will be evaluated and implemented as necessary during and after annual inspections.
3. Repair signage and fencing at IRP Site 22.
4. Continue annual and post-significant rainfall inspections of the landfill covers.
5. Continue groundwater sampling at IRP Site 18 to monitor and evaluate groundwater quality and potential migration of contaminants of concern, with the following specific recommendations:
   A. Continue the annual groundwater gauging and biennial sampling frequency.
   B. Continue monitoring for VOCs, dioxins and furans, PAHs, metals, and TDS.
   C. Return access to well TTBW-MW12 by repairing the access road to the well or adding another access point.
6. Plug and abandon all monitoring wells at IRP Sites 20, 21, and 22 in accordance with Nevada Administrative Code 534 and the Basewide Well Utilization Plan. Gauging and monitoring of these wells was discontinued after the 2022 monitoring event upon NDEP approval that these sites have met the remedial objectives and demonstrated minimal human and ecological health hazard to groundwater from landfills.

NDEP concurs with the recommendations presented in the Draft Report. The Draft Report may be finalized as presented at NAVFAC SW's convenience.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

C- Assessment for Child Protective Services from the Department of Health and Human Services for State Fiscal Year 2025.
Pursuant to NRS 432B, Section 4.1, each county whose population is less than 100,000 shall pay an assessment to the Division of Child and Family Services each fiscal year for the provision of child protective services. This assessment is based on the percentage of the population for persons under the age of 18. Child protective services are defined to mean services for the protection of children, including without limitation, investigations of abuse or neglect and assessment. The term does not include foster care services or services related to adoption.

Churchill County's assessment for child protective services for State Fiscal Year 2024 is $389,575.00. The quarterly payment schedule is as follows:

Payment Quarter	Due Date	Quarterly Totals	Paid	Balance Due

1st 07/01/23-09/30/23	07/01/23	$97,393.75	$97,393.75
2nd 10/01/23-12/31/23	10/01/23	$97,393.75	$97,393.75
3rd 01/01/24-03/31/24	01/02/24	$97,393.75	$97,393.75
4th 04/01/24-06/30/24	04/01/24	$97,393.75	$97,393.75
	TOTAL	$389,575.00	$389,575.00

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

D- Nevada Governor's Office of Energy's notification that Tungsten Orni 43 has filed its Annual Compliance Report and has been found to be in compliance with the terms of the Abatement Agreement.

The Nevada Governor's Office of Energy provides notification that Tungsten Orni 43 has filed its Annual Compliance Report and has been found to be in compliance with the terms of the Abatement Agreement.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

E- Bureau of Land Management's notification it proposes to create the Blue Wing Complex Wild Horse and Burro Herd Management Area Plan (HMAP) and has opened a public scoping period for comment.

The Bureau of Land Management (BLM) provides notification it proposes to create the Blue Wing Complex Wild Horse and Burrow Herd Management Area Plan (HMAP) and has opened a public scoping period for comment. The HMAP will guide future management of the complex and the wild horses and burros within it for the next several years. This complex encompasses 5 Herd Management Areas and 5 Herd Areas (see map provided).

The goal of the HMAP is to protect, manage, and control healthy wild horse and burro populations within established Herd Management Areas at Appropriate Management Levels in a manner designed to achieve and maintain a thriving natural ecological balance and multiple-use relationship on public lands. Objectives and actions are outlined in the notice.

This scoping statement has been prepared to describe means by which governmental agencies, the general public, and other interested parties may participate in and contribute to the analysis process. Public input is important in establishing the scope of analysis for any NEPA document and the BLM encourages public participation. Comments should be submitted as outlined in the notice by June 1, 2024.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

F- Bureau of Land Management's notification it has prepared an Environmental Assessment (EA) that analyzes the potential effects of the University of Nevada Reno's (UNR) proposed Gund Ranch Allotment Management Plan in Eureka County, Nevada and 30-day public comment period.

The Bureau of Land Management provides notification it has prepared an Environmental Assessment (EA) that analyzes the potential effects of the University of Nevada Reno's (UNR) proposed Gund Ranch Allotment Management Plan in Eureka County, Nevada. This letter also serves as a Consultation, Cooperation, and Coordination (CCC) with the interested public on changes to grazing management as required by 43 CFR 4100.

The EA identifies, describes, and evaluates resource protection measures that would mitigate the potential effects from the proposal and is available on the BLM National NEPA Register for a 30-day public review and comment period through June 3, 2024.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: None; Informational Only

New Business:

A- Consideration and possible action re: Performance Evaluation of County Manager Jim R. Barbee.

Title 3 of the Churchill County Code stipulates that all employees will be evaluated at least once per year by their supervisors. The County Manager, who serves at the pleasure of the Board of County Commissioners, is evaluated by the Board of County Commissioners. NRS 241.031 requires that any discussion regarding the professional competence of a chief executive or administrative officer be held in an open session. Therefore, the performance evaluation of County Manager, Jim Barbee, must be conducted in an open session.

Assistant County Manager/Human Resources Director Chris Spross sent an email to the County Commissioners asking them to complete an evaluation form outlining the County Manager's performance. This information has been consolidated into a summary report, which will be distributed and, if desired, discussed at the meeting. Mr. Barbee is already at Step 13 of Grade 96, and, therefore, is not eligible for a step increase.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chris Spross, Assistant County Manager/Human Resources Director, made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the performance evaluation for the County Manager. There is no step increase as Mr. Barbee is currently at the top step of Grade 96. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

B- Consideration and possible action re: Update to the Attrition and Hiring Delay Policy.
One of the largest expenditures of the Churchill County budget is the cost of employees. During the economic downturn, the Churchill County Commissioners implemented several measures to mitigate the decline in revenues to avoid layoffs; the measures included furloughs, gapping positions, and hiring delays and attrition. In December 2013, in light of continued declining revenues, the Board of County Commissioners adopted the Hiring Delay and Attrition Policy and continuously renewed the policy to present to ensure each position is carefully considered prior to being refilled. The policy was renewed annually in subsequent years until becoming a permanent policy in 2016.

This policy is being updated to address the current shortfalls in the FY 2025 budget and clarify the procedures of the Position Review Board (PRB) in effectuating the savings desired by the County Commission. A summary of the major changes include:

- Allowed for the County Commission to set an expected labor savings target as part of the budget process to guide decision-making.
- Enabled the Position Review Board to set a definite start date for a gapped position; allowing departments to advertise for positions during the gapped period.
- Clarified that the Position Review Board will set a gap period of at least 90 days.
- Clarified the extenuating circumstances under which a waiver may be granted from the Policy.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Adopt

Civil Deputy District Attorney Joseph Sanford made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to adopt the updated Attrition and Hiring Delay Policy. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Approval of a Professional Services Agreement with Jeff Cruess for County Surveyor services.

The Contract with Jeffery H. Cruess for services as the County Surveyor has expired. The County Surveyor performs surveys and reviews subdivision maps on behalf of the county. In lieu of a salary, a per map/certificate compensation structure has been adopted. An updated Agreement with automatic annual renewals with substantially the same terms and rates has been provided to the Commission for review.
FISCAL IMPACT: No new fiscal impact.
EXPLANATION OF IMPACT: $180 per map and $50 per amended certificate
FUNDING SOURCE:
ACTION REQUESTED: Accept

Civil Deputy District Attorney Joseph Sanford made this presentation as outlined above.

Chair Getto asked if there was any public comment but there was none.

Commissioner Justin Heath made a motion to approve the Professional Services Agreement with Jeff Cruess for County Surveyor services. Commissioner Harry Scharmann seconded the motion, which carried by unanimous vote.

<u>Consent Items</u>:

A- Consideration and possible action re: Report of the condition of each fund in the treasury and the statements of receipts and expenditures pursuant to NRS 251.030 and NRS 354.290.
A Fund Balance Report is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each fund for Churchill County as required by NRS 251.030 and NRS 354.290.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

B- Consideration and possible action re: Court Services' Third Quarter Revenue Report for the period of January to March 2024, reflecting $5,615.00 in revenue for the quarter.
Brenda Ingram, Court Services Director, provides the department's Third Quarter Revenue Report for the period of January - March 2024 for the board's consideration and acceptance. A total of $5,615.00 in revenue was collected for the quarter.
FISCAL IMPACT: $5,615.00.
EXPLANATION OF IMPACT: Fees collected help offset the costs of providing services.
FUNDING SOURCE: General Fund.
ACTION REQUESTED: Accept

C- Consideration and possible action re: Carson Water Subconservancy District's Tentative Budget for Fiscal Year 2024-2025.
The Carson Water Subconservancy District provides a copy of its Tentative Budget for Fiscal Year 2024-2025 for public information.
FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

D- Consideration and possible action re: Building Permit Activity Report for April 2024.
Provided for the board's review is the report showing 39 permits issued in the month of April 2024. Included in the 39 permits are 3 single-family-dwelling permit, 3 commercial permits, 0 industrial permits, 4 manufactured home permits, and 9 septic permits.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

E- Consideration and possible action re: Building Department's Revenue Report for April 2024 totaling $62,157.27.
The Building Department provides its Revenue Report for March 2024 for the board's consideration and acceptance. A total of $62,157.27 was received for the month.
FISCAL IMPACT: $62,157.27
EXPLANATION OF IMPACT: Fees are collected for the issuance of building permits, plan reviews, inspections, etc
FUNDING SOURCE: General Fund.
ACTION REQUESTED: Accept

F- Consideration and possible action re: Recorder's Monthly Apportionment Report for April 2024 totaling $17,665.00 in revenue.
Churchill County Recorder, Tasha Hessey, provides her Recorder's Monthly Apportionment Report for April 2024 totaling $17,665.00 in revenue for the month.
FISCAL IMPACT: $17,665.00 in revenue.
EXPLANATION OF IMPACT: Fees to help off-set services provided.
FUNDING SOURCE: General Fund.
ACTION REQUESTED: Accept

G- Consideration and possible action re: Public Works, Planning & Zoning Department's Revenue Report for April 2024 showing a total of $381,906.64 in revenue for the month.
The Public Works, Planning & Zoning Department submits its Revenue Report for the Month of April 2024 showing a total of $381,906.64 in revenue. This report is provided for the Commissioners' review and acceptance.
FISCAL IMPACT: $381,906.64 in revenue for the month.
EXPLANATION OF IMPACT: Fees to off-set services provided by the department.
FUNDING SOURCE: General Fund.
ACTION REQUESTED: Accept

H- Consideration and possible action re: Treasurer's Report for April 2024 showing a balance of $62,035,423.80 in the account.

Clerk/Treasurer Linda Rothery provides the Treasurer's Monthly Report for April 2024 showing a balance of $62,035,423.80 in the account. This report is provided for the board's consideration and acceptance.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

I- Consideration and possible action re: Notification of an Indigent Burial Application for Client #25BFAC8D2, which was approved pursuant to NRS 428.
Churchill County Social Services provides notification of an Indigent Burial Application for Client #25BFAC8D2, which was approved pursuant to NRS 428.
FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Chair Getto asked if there was any public comment but there was none.

Commissioner Harry Scharmann made a motion to approve the Consent Agenda as submitted. Commissioner Justin Heath seconded the motion, which carried by unanimous vote.

Consider Future Agenda Items:

There were no future Agenda items suggested.

Commissioner and Management Staff Reports:

Chair Getto reported on the following topics:

- Yesterday, I had a Fire Board meeting.
- Today, I had a Regional Transportation Commission meeting.
- I attended the street dance for the Fire Department, which was a great event. They held a push-in ceremony for one of the new engines.

Commissioner Heath reported on the following topics:

- Yesterday, I attended the Lahontan Conservation District meeting.

Commissioner Scharmann reported on the following topics:

- I attended the Fallon Youth Center Board meeting last Monday. It was an interesting meeting.

County Manager Barbee had nothing to report.

Comptroller Wideman reported on the following topics:

- We published the tax rate last Friday pursuant to NRS requirements.
- We received the Department of Taxation's approval of the Tentative Budget today.

Civil Deputy DA Sanford had nothing to report.

Deputy Clerk Moore reported on the following topics:

- Linda could not be here because they are busy working on the election but I would like to mention that early voting starts on May 25th and will run for two weeks prior to the election.

Claims and Payroll Transmittals:

The Claims and Payroll Transmittals were submitted for the board's consideration and approval.

Public Comment:

Chair Getto asked if there was any public comment but there was none.

Adjournment:

The meeting was adjourned at 1:39 PM.

Approved: ______________________
Myles Getto, Chairman

Approved: ______________________
Harry "Bus" Scharmann, Vice-Chairman

Approved: _______________________
Justin Heath, Commissioner

ATTEST:
Linda Rothery, Clerk/Treasurer

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Pamela D. Moore, Deputy Clerk to the Board