

MINUTES TO THE
REGIONAL TRANSPORTATION COMMISSION
NARRATIVE
October 18, 2023

Minutes of the Regional Transportation Commission monthly meeting held on the above date at 9:30 a.m.

Present: Mayor Ken Tedford, Chairman
Myles Getto, Vice-Chairman
Derek Zimney, City Engineer
Brian Byrd, Public Works Director
Joe Sanford, District Attorney's Office
Gary Fowkes, Churchill County Road Supervisor
Sherry Wideman, Comptroller
Jim Barbee, County Manager
Bobbie King, Clerical Specialist
Naomi Steele, Clerk of the Board

Absent: Bob Erickson, Chief of Staff
Trent DeBraga, City Attorney

Call to Order – Chairman Tedford called the meeting to order at 9:32 a.m.

Verification of the posting of the agenda - RTC Secretary Steele verified she posted the agenda per NRS 241 on the 11th day of October 2023 between the hours of 3:00 and 4:00 p.m. at the locations listed on the agenda. Those locations include the Churchill County Administration Building, the Churchill County Web Site, and the State of Nevada Website.

Public Comments – Chairman Tedford asked if there were any public comments. There were no noted comments.

Consideration and possible action re: Review and adoption of agenda – Vice-Chairman Getto motioned to approve the agenda as posted. The motion was seconded by County Manager Barbee and carried by a unanimous vote.

Consideration and possible action re: Review and Adoption of Minutes – County Manager Barbee motioned to approve the minutes of the regular RTC meeting of September 20, 2023, as submitted. The motion was seconded by Vice-Chairman Getto and carried by a unanimous vote.

Consideration and possible action re: October Treasurer's Report – Comptroller Sherry Wideman presented the October Treasurer's report as follows:

Comptroller Wideman reported the Regional Transportation Fund 280 has a balance of \$2,335,531 of which the city has a balance of \$1,179,823, and the county has a balance of \$1,155,708. The county has an encumbrance of \$125,000, leaving an available balance of \$1,030,708.

The Public Transit Fund 395 has a balance of \$2,467,826. The county has an encumbrance of \$125,000, leaving an available balance of \$1,619,343. The city has an available balance of \$723,483.

The county's portion of the One-Cent Fund has an available balance of \$219,373.

The graph for the Regional Transportation Fund 280, which includes the diesel tax, is down 8.6% over the previous fiscal year. For the Public Transit Fund 395, the quarter-cent sales tax is showing a .9% decrease over the previous fiscal year. The One-Cent Fund, which shows us a more accurate relationship between the gas taxes, without diesel, is down 15.8%.

The gallonage report shows there were 881,603 gallons of gas and 831,883 gallons of diesel sold during June.

Vice-Chairman Getto motioned to approve the October Treasurer's report, as corrected. The motion was seconded by County Manager Barbee and carried by a unanimous vote.

City Reports and/or Requests-

A. Consideration and possible action re: Encumbrance of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker and A Street projects – City Engineer Derek Zimney advised the City of Fallon is requesting encumbrance of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker and A Street projects.

County Manager Barbee motioned to approve the encumbrance of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker and A Street projects. Motion seconded by Vice-Chairman Getto, and carried by unanimous vote.

B. Consideration and possible action re: Encumbrance of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker and A Street projects – City Engineer Derek Zimney advised the City of Fallon is requesting encumbrance of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker and A Street projects.

Vice-Chairman Getto motioned to approve the encumbrance of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker and A Street projects. Motion seconded by Vice-Chairman Getto, and carried by unanimous vote.

C. Consideration and possible action re: Transfer of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker, and A Street projects – City Engineer Derek Zimney advised the City of Fallon is requesting a transfer of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker and A Street projects.

County Manager Barbee motioned to approve the transfer of funds in the amount of \$1,000,000 from Regional Transportation Fund 280 for the consolidated Rancho, Whitaker and A Street projects. Motion seconded by Vice-Chairman Getto, and carried by unanimous vote.

D. Consideration and possible action re: Transfer of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker, and A Street projects – City Engineer Derek Zimney advised the City of Fallon is requesting a transfer of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker and A Street projects

Vice-Chairman Getto motioned to approve the transfer of funds in the amount of \$500,000 from Public Transit Fund 395 for the consolidated Rancho, Whitaker and A Street projects. Motion seconded by Vice-Chairman Getto, and carried by unanimous vote.

County Reports and/or Requests-

A. Consideration and possible action re: Transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY 2024 Road and bridge project for the 1st quarter – Office Supervisor Steele said the Churchill County Road Department is requesting a transfer of funds in the amount of \$250,000 for FY2024 Road and bridge projects for the 1st quarter. The transfer is to be split 50/50 between Regional Transportation Fund 280 and Public Transit Fund 395.

The reimbursement is for the blade maintenance of county roads for the period of July through September 2023, in the amount of \$222,576.28; tree trimming on county roads for the period of July through September 2023, in the amount of \$10,630.47, and Project 24-02 (double chip seal on Copperwood Drive), in the amount of \$26,744.78. These project total \$259,951.53. However, we are only requesting to transfer the encumbered amount of \$250,000, which was approved by this board at the July 19, 2023 meeting.

County Manager Barbee motioned to approve the transfer of funds to the Churchill County Road Department in the amount of \$250,000 for FY2024 Road and bridge projects for the 1st quarter. Motion seconded by Vice-Chairman Getto, and carried by unanimous vote.

B. Consideration and possible action re: Funding approval and encumbrance in the amount of \$250,000 for FY 2024 Road and bridge projects for the 2nd quarter -- Office Supervisor Steele said the Churchill County Road Department is requesting funding approval and encumbrance in the amount of \$250,000 for FY 2024 Road and bridge project for the 2nd quarter. The funding is to be encumbered as a 50/50 split, encumbering \$125,000 from Regional Transportation Fund 280 and \$125,000 from Public Transit Fund 395.

Vice-Chairman Getto motioned to approve the funding and encumbrance in the amount of \$250,000 for FY 2024 Road and bridge projects for the 2nd quarter. The motion was seconded by County Manager Barbee, and carried by unanimous vote.

General Discussion of City and/or County Matters- Public Works Director Byrd advised that Rancho Drive was paved last week. The Court Street reconstruction project will not begin until the early part of next year. The City is also working on a crack seal/preventative maintenance project.

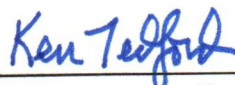
Road Supervisor Fowkes said the crews have been working on crack sealing various county roads. Due to the recent wet weather conditions, the chip seal projects will be delayed until the spring. He also advised the Highway Commission has approved the contract with NV Energy to relocate the power pole on Coleman Road, with an estimated cost of \$70,000.

Future Agenda Items – There were none.

Public Comments – Chairman Tedford inquired if there were any public comments, but there were no noted comments.

Adjournment – With no further business to come before the Board, Chairman Tedford declared the meeting adjourned at 9:48 a.m. The next meeting will be held on November 15, 2023, at the Churchill County Administrative Complex, 155 N. Taylor Street, Room 102, Fallon, NV 89406.

Approved By:



Mayor Ken Tedford